



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

HUMAN RESOURCE MANAGEMENT DIVISION
(SECTION-5)

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No. HRMD/SEC-5/OUTSIDE/OC-9890/6345

Dated: 30 May, 2019

Mrs. SURAIYA BEGUM (C-19012)
Senior Officer Cash (On PRL)
Sonali Bank Limited
Ramna Corporate Branch,
Dhaka.

Subject: Permission to visit India for 30 (Thirty) days.

Dear Sir,

Reference may please be made to the letter No. 08 dated the 02 January, 2019 of Sonali Bank Limited, Ramna Corporate Branch, Dhaka on the captioned subject.

It may kindly be advised that in consideration of your application and recommendation of Sonali Bank Limited, Ramna Corporate Branch, Dhaka the authority has permitted 30 (Thirty) days including transit period and government weekly holidays from the date of availment to visit India under the following terms & conditions:

Conditions:

- 1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited / Govt. of Bangladesh.
- 2) Over staying is strictly prohibited.
- 3) This permission letter is valid for 03 (Three) months from the date of issue.

Yours faithfully,
Sd/-

(Md. Delowar Hossain Sarder)
Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank Limited, Ramna Corporate Branch, Dhaka.
02. Deputy General Manager, Information Technology Division- Business IT, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
03. Immigration Officer, All Airport, All Land port, Bangladesh
04. Personal File.


Assistant General Manager
Md. Delowar Hossain Sarder
Assistant General Manager
Human Resource Management Division
Sonali Bank Limited
Head Office, Dhaka.