



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

**HUMAN RESOURCE MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)**

Head Office, Dhaka-1000, Bangladesh.
Phone: +8802-9550426-34
Fax: +88-02-9561409
E-mail: dgmhrmd@sonalibank.com.bd
Deputy General Manager
Phone: +8802-9564515

NO.HRMD/OMD/SEC-2/(PF-22777)/

MOHAMMAD ABDUS SALAM (G-17210)
(Passport No-BP 0411810)
Principal Officer (PRL)
Common Services Division
Sonal Bank Limited
Head Office, Dhaka
Bangladesh.

ইনফরমেশন টেকনোলজি ডিভিশনে (বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড প্রধান কার্যালয়, ঢাকা।
তারিখ: ০৯ জুন ২০১৯
ক্রমিক-১/২/৩, বন্দপত্র/সি. প্রোগ্রামিং/সি. ইটি (আইটি)
১. উপস্থাপন করুন
২. আলোচনা করুন
৩. দ্রুত জবাব দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় পদক্ষেপ নিন
৬.দিনের মধ্যে সম্পাদন করুন
ডেপুটি জেনারেল ম্যানেজার

Dated : 09 JUNE, 2019

Subject : Permission to visit K.S.A. for 50 (Fifty) days for performing Holy Hajj-2019.

Dear Sir,

Reference may please be made to the letter No. 705 dated the 26 May, 2019 of Common Services Division, Head Office, Dhaka on the captioned subject.

We have to advise that in consideration of your application and recommendation of Common Services Division, Head Office, Dhaka the authority has permitted you to visit K.S.A. for performing Holy Hajj-2019 for 50 days including transit period from the date of availing under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- Over Stay in abroad will not be allowed.
- This permission letter will be valid only for performing Holy Hajj-2019.


Yours faithfully,

Sd/-

(Md. Nurullah Khan)
Assistant General Manager
Phone: +8802-9551121

Copy forwarded for kind information & necessary action to:-

- Deputy General Manager, Common Services Division, Sonali Bank Limited, Head Office, Dhaka.
- Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- Immigration Officer, All Airports/All Land Ports, Bangladesh.


Assistant General Manager
Assistant General Manager
Human Resources Mgt. Division
Sonal Bank Limited
Head Office, Dhaka.