



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division

Officer Management Department(Sec-1)

E-mail: dgmhrmd@sonalibank.com.bd

Phone : +8802-9564515 DGM, 9551121 AGM.

NO. HRMD/OMD/SEC-1/6824

Mr. Mohammad Rafiqul Islam (G-15476)

Assistant General Manager (On PRL)

Sonali Bank Limited

Principal Office

Barishal, Bangladesh.

Dear Sir,

Subject : **Permission to visit K.S.A for 50 days for performing Holy Hajj-2019.**

Reference may please be made to the letter no. 2015 dated 09 June, 2019 of Sonali Bank Limited, General Manager's Office, Barishal on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, the authority has permitted you to visit K.S.A for performing Holy Hajj-2019 for 50 days from the date of availing under the following terms & conditions:

**Conditions:**

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) Over stay in abroad will not be allowed.
- 3) This sanction letter will be valid only for performing Holy Hajj-2019.

Yours Faithfully,

Sd/-

(Md. Nurullah Khan)

Assistant General Manager

**Copy forward for kind information & necessary action to:**

01. The General Manager, Sonali Bank Limited, General Manager's Office, Barishal.
- ✓02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. The Deputy General Manager, Sonali Bank Limited, Principal Office, Barishal.
04. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager

Md. Nurullah Khan  
Assistant General Manager  
Human Resources Mgt. Division  
Sonali Bank Limited  
Head Office, Dhaka.

ইনফরমেশন টেকনোলজি ডিভিশন/বিজনেস আইটি

সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।

তারিখ: ১৯/০৬/১৯

ক্রমিক-১/১/১৯, এসপিও/সি, মোহাম্মদ/সি, ইঃঃ (আইটি)

১. উপস্থাপন করুন
২. আলাপ করুন
৩. দ্রুত জবাব দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় পদক্ষেপ দিন
৬. ....দিনের মধ্যে সম্পাদন করুন

ডেপুটি এক্সিকিউটিভ ম্যানেজার

Dated : 18 June, 2019

2900

Mrs Farukh, Eng (IT)