



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel, Dhaka-1000

Bangladesh.

Human Resource Management Division

Staff Management Department (Sec-7)

☎ : 47115437, Fax-9573765

E-mail: sblpmd7@gmail.com

No.HRMD/SMD/SEC-7/PF(SSG-1-1574)/6875

Dated : 17 June, 2019

MD ABDUR RASHID MOLLA(G-21811)

(Passport No./BY 0007878)

Supporting Staff Grade-1

Sonali Bank Limited

Rajbari Branch

Rajbari.

ইনস্ট্রাকশন টেকনিক্যালি ডিভিশনে/বিভাগে ছাফটী
সোনালী ব্যাংক লিমিটেড
তারিখ: ১৭/০৬/১৯
বিভাগ: ১/২/৩, ৪/৫/৬/৭/৮, প্রোগ্রামিং/সি. ইন্টা. (সফটী)
১. উপস্থাপন করুন
২. আলোচ্য করুন
৩. দ্রুত জবাব দিন
৪. সফিকৃত করুন
৫. প্রয়োজনের পরামর্শ দিন
৬. .......বিভাগে মতামত সম্পাদন করুন
ডেপুটি ম্যানেজেল ম্যানেজার

2922  
Mr Fartho, Eng (IT)

**Sub: Sanction of 45(Forty Five) days leave (Outside Bangladesh) with full pay to visit Saudi Arabia for perform the holy Hajj-2019.**

Dear Sir,

Reference may please be made to the letter no.- 1176 dated 29 May, 2019 of Sonali Bank Limited, General Manager's Office, Faridpur on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, Faridpur the authority has sanctioned 45(Forty Five) days leave (Outside Bangladesh) from the date of availment with a permission to visit Saudi Arabia under the following terms & conditions :

**Conditions :**

01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
02. It will be treated as "Leave-outside Bangladesh."
03. Over stay in abroad will not be allowed.
04. This sanction letter will remain valid for perform the holy Hajj-2019 only.

Yours Faithfull

Sd/-

(Md. Delowar Hossain Sarder)

Assistant General Manager

**Copy forwarded for kind information & necessary action to :**

01. General Manager, Sonali Bank Limited, General Manager's Office, Faridpur
02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bank's website.
03. The Assistant General Manager, Sonali Bank Limited, Regional Office, Rajbari.
04. Immigration Officer, All Airports, Bangladesh.
05. The Manager, Sonali Bank Limited, Rajbari Branch, Rajbari.
06. Personal File

  
Assistant General Manager

Md. Delowar Hossain Sarder  
Assistant General Manager  
Human Resource Management Division  
Sonali Bank Limited  
Head Office, Dhaka.