



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

HUMAN RESOURCE MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)

Head Office, Dhaka-1000, Bangladesh.
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Deputy General Manager
Phone: +8802-9564515

NO.HO/HRMD/OMD/SEC-2/(PF-15072)/

Dated : 20 JUNE, 2019

MOHAMMAD ABUL BASHER MAZUMDER (G-22248)

(Passport No-BQ 0691323)

Principal Officer

Sonal Bank Limited

Local Office, Dhaka

Bangladesh.

Subject : Sanction of 20 (Twenty) days leave (Outside Bangladesh) with full pay to visit in India.

Dear Sir,

Reference may please be made to the letter No. 950 dated the 13 June, 2019 of Local Office, Dhaka on the captioned subject.

We have to advise that in consideration of your application and recommendation of Local Office, Dhaka the authority has sanctioned 20 days leave (outside Bangladesh) with full pay from the date of availing with a permission to visit in India under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- This sanctioned leave will be treated as Leave outside Bangladesh.
- Staying abroad over the sanctioned leave is strictly prohibited.
- This sanctioned letter will remain valid for 03 (three) months from the date of issue.

Yours faithfully,

Sd/-

(Md. Nurullah Khan)

Assistant General Manager

Phone: +8802-9551121

Copy forwarded for kind information & necessary action to:-

- General Manager, Sonali Bank Limited, Local Office, Dhaka with a request to send us the related joining report of the above officer specifying the date of leave availed.
- Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- Immigration Officer, All Airports/All Land Ports, Bangladesh.

Assistant General Manager

Md. Nurullah Khan
Assistant General Manager
Human Resources Mgt. Division
Sonali Bank Limited
Head Office, Dhaka.

সোনালী ব্যাংক লিমিটেড (সোনালী ব্যাংক)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা
তারিখ: ২০/৬/১৯
ক্রমিক নং: ৯৫০/১৯
১. উপস্থাপন করণ
২. আলাপ করণ
৩. ছুটি জন্ম দিন
৪. সন্মতিক্রম করণ
৫. প্রয়োজনীয় কার্যক্রম দিন
৬.দিনের মধ্যে বাসপত্রের কার্য

Mr Partho, Eng (IT)