

No. HRMD/SEC-4/PF-17525 /7121

Date : 23/06/2019

MD ABDUL QUDDUS

Officer

Index No : G - 29939

Passport No : OC 4162096

Sonali Bank Limited

Sreebordi Branch

Sherpur.

ইনফরমেশন টেকনোলজি ডিভিশন(বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
তারিখ: 23/06/2019, নম্বর: 2604
ওজিএম-১/২/৩, এপিও/সি, প্রোগ্রামার/সি-ইন্টার (আইটি)

- উপস্থাপন করুন
- আলাপ করুন
- দ্রুত জবাব দিন
- নথীভুক্ত করুন
- প্রয়োজনীয় পদক্ষেপ নিন
-দিওয়ার মধ্যে সম্পাদনা করুন

ডেপুটি ম্যানেজার ম্যানেজার

Md Fartho. Eng (IT)

Subject : Sanction of 45 (Forty Five) days leave(Outside Bangladesh) with full pay from the date of availment to perform the holy Hajj - 2019 in the Kingdom of Saudi Arabia.

Dear Sir,

Reference letter no. 1302 dated the 20th May, 2019 of Sonali Bank Limited, General Manager's Office, Mymensingh on the captioned subject.

We advise that in consideration of your application and recommendation of concerned General Manager's Office, the authority has sanctioned 45(Forty five) days leave(Outside Bangladesh) with full pay from the date of availment with the permission to perform the holy Hajj - 2019 in the Kingdom of Saudi Arabia under the following terms and conditions :

1. You have to bear the expenses of this proposed visit.
2. There will be no financial involvement of Sonali Bank Limited /Government of people's Republic of Bangladesh.
3. **Staying abroad over the sanctioned leave will not be allowed at all.**
4. **This sanctioned leave will be treated as Leave (Outside Bangladesh) only to perform the holy Hajj-2019 .**

Yours Faithfully

Sd/-

(Md. Jahangir Hossain)
Assistant General Manager

Copy forwarded for kind information and necessary action :

01. General Manager, Sonali Bank Limited, General Manager's Office, Mymensingh.
02. Deputy General Manager, Information Technology Division(Business IT), Sonali Bank Limited, Head office, Dhaka.
03. Assistant General Manager, Sonali Bank Limited, Regional Office, Sherpur.
04. Manager, Sonali Bank Limited, Sreebordi Branch, Sherpur.
05. Immigration Officer, Hazrat Shahjalal (Rh.) International Airport, Dhaka, Bangladesh.
06. Immigration Officer, All Other International Airports / Land ports, Bangladesh.
07. Personal File / Master Copy.

Md. Jahangir Hossain

Assistant General Manager
Md. Jahangir Hossain
Assistant General Manager (A-213)
Human Resource Management Division
(Section-04)
Sonali Bank Limited
Head Office, Dhaka.