



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

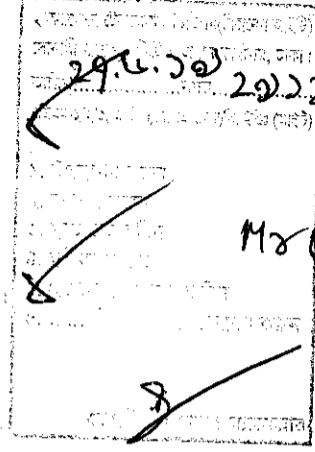
HUMAN RESOURCE MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPT (SECTION - 4)

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No. HRMD / SEC-4 / PF-20697 / 7363

Date : 26/06/2019

MOHAMMAD NAHARUL ISLAM
Officer
Index : G - 32914
Passport No: BM 0317940
Sonali Bank Limited
General Manager's Office
Rajshahi.



Mr Faruk, Eng UT,

Subject: Sanction of 45 (Forty Five) days leave(Outside Bangladesh) with full pay from 11/07/2019 or the date of availment to perform the holy Hajj - 2019 in the Kingdom of Saudi Arabia.

Dear Sir,

Reference letter no. 2503 dated the 09th June, 2019 of Sonali Bank Limited, General Manager's Office, Rajshahi on the captioned subject.

We advise that in consideration of your application and recommendation of concerned branch, the authority has sanctioned 45(Forty five) days leave(Outside Bangladesh) with full pay from 11/07/2019 or the date of availment with the permission to perform the holy Hajj -2019 in the Kingdom of Saudi Arabia under the following terms and conditions :

1. You have to bear the expenses of this proposed visit.
2. There will be no financial involvement of Sonali Bank Limited /Government of people's Republic of Bangladesh.
3. **Staying abroad over the sanctioned leave will not be allowed at all.**
4. **This sanctioned leave will be treated as leave (Outside Bangladesh) only to perform the holy Hajj-2019 .**

Yours Faithfully

Sd /-

(Md. Jahangir Hossain)
Assistant General Manager

Copy forwarded for kind information and necessary action :

1. General Manager, Sonali Bank Limited, General Manager's Office, Rajshahi.
2. Deputy General Manager, Information Technology Division(Business IT), Sonali Bank Limited, Head Office, Dhaka.
3. Immigration Officer, Hazrat Shahjalal(Rh.) International Airport, Dhaka, Bangladesh.
4. Immigration Officer, All Other International Airports, Bangladesh.
5. Personal File / Master Copy .

Assistant General Manager

Md. Jahangir Hossain
Assistant General Manager (A-2118)
Human Resource Management Division
(Section-3&4)
Sonali Bank Limited
Head Office, Dhaka.