

NO.HRMD/SMD/SEC-6/PF-AOG-1(Cash)-8302/7325

Date :26-06-2019

KAZI SHAHIDUL ISLAM(C-39531)
(Passport No.: BX 0490228)
Assistant Officer Grade-1 (Cash)
Sonali Bank Limited
Bhola Branch
Bhola.

Sub:Sanction of 45(forty five) days leave (outside Bangladesh) with full pay to visit K.S.A for performing Holy Hajj-2019.

Dear Sir,

Reference may please be made to the letter no.2009 dated 30 May, 2019 of Sonali Bank Limited, General Manager's Office, Barishal on the captioned subject.

We have to advise that in consideration of your application and recommendation of Sonali Bank Limited, General Manager's Office, Barishal, the authority has sanctioned 45(forty five) days leave (outside Bangladesh) from the date of availment with a permission to visit K.S.A. for performing Holy Hajj-2019 under the following terms & conditions:

Conditions:

01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
02. This sanctioned leave will be treated as "leave-outside Bangladesh".
03. **Over staying is strictly prohibited.**
04. This sanctioned letter will remain valid for Holy Hajj-2019 only.

Yours faithfully,

sd/-

(Md.Delowar Hossain Sarder)
Assistant General Manager

Copy forwarded for kind information & necessary action to:

01. The General Manager, Sonali Bank Limited, General Manager's Office, Barishal. It has a reference to their letter no. 2009 dated 30 May, 2019.
02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
03. The Assistant General Manager, Sonali Bank Limited, Regional Office, Bhola.
04. The Immigration Officer, All Land Ports/ All Airports, Bangladesh.
05. The Manager, Sonali Bank Limited, Bhola Branch, Bhola.
06. Personal File.


Assistant General Manager

Md. Delowar Hossain Sarder
Assistant General Manager
Human Resource Management Division
Sonali Bank Limited
Head Office, Dhaka.

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1. GENERAL MANAGER
2. DEPUTY GENERAL MANAGER
3. ASSISTANT GENERAL MANAGER
4. MANAGER
5. SUPERVISOR
6. OFFICER
7. CLERK
8. JUNIOR CLERK
9. JUNIOR OFFICER
10. JUNIOR SUPERVISOR

Mr Fartho, Eng (IT)