



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

HUMAN RESOURCE MANAGEMENT DIVISION
(SECTION-5)

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No.HRMD/SEC-5/PF/PRL/SOC-6707/7806

Dated : 04 July, 2019

Mr. MD. TOSADDEQUE HOSSAIN PRAMANIK (G-20814)
Senior Officer Cash (Post Retirement Leave)
Sonali Bank Limited
Huglipara Branch
Dinajpur.

ইস্যুরেখের টিকসমূহের বিবরণ (সিদ্ধান্তের আইটেম)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
তারিখ: ০৭/০৭/১৯ সময়: ১২:০০
এসিএম-১/১/১৯, উপঃসচিব, প্রোগ্রামিং/লি. ইঞ্জি (সিইটি)
১. উপস্থাপন করণ
২. জম্মাপ করণ
৩. দ্রুত জবাব দিন
৪. মর্শিকৃত করণ
৫. প্রয়োজনীয় পত্রসংকলন দিন
৬.সিদ্ধান্ত দাখিল সম্পাদনা করণ
ডেপুটি সেনিয়ার ম্যানেজার

Subject : Permission for 45 (Forty five) days to visit KSA for performing Hajj-2019: Mr. Md. Tosaddeque Hossain Pramanik (G-20814), Senior Officer Cash (Post Retirement Leave), Sonali Bank Limited, Huglipara Branch, Dinajpur.

Dear Sir,

Reference may please be made to the letter No. 4336 dated the 25 June, 2019 of Sonali Bank Limited, General Manager's Office, Rangpur on the captioned subject.

It may kindly be advised that in consideration of your application and recommendation of General Manager's Office, Rangpur, the authority has permitted him to visit K.S.A. for performing Hajj-2019 for a period of 45 (Forty five) days from the date of availment under the following terms & conditions :

Conditions :

- (1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited / Govt. of Bangladesh.
- (2) This permission will be treated as 'Permission to visit Outside Bangladesh'.
- (3) Over staying is strictly prohibited.
- (4) This sanction letter will remain valid for Hajj-2019 only.

Yours faithfully,
Sd/-

(Md. Jahangir Hossain)
Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank Limited, General Manager's Office, Rangpur.
02. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
03. Deputy General Manager, Sonali Bank Limited, Principal Office, Dinajpur.
04. Manager, Sonali Bank Limited, Huglipara Branch, Dinajpur.
05. Immigration Officer, All Airport, Bangladesh.
06. Personal File.

Assistant General Manager
Md. Jahangir Hossain
Assistant General Manager (G-20814)
Human Resource Management Division
(SECTION-5)
Sonali Bank Limited
Dinajpur.