



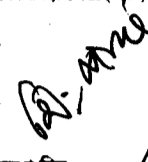
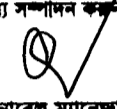
সোনালী ব্যাংক লিমিটেড  
SONALI BANK LIMITED

Human Resource Management Division(Sec-3)  
Head Office, Motijheel C/A.  
Dhaka-1000. Bangladesh.  
Phone : 88-02-9551121  
E-Mail:sbl.hrmd3@sonalibank.com.bd

No.HRMD/SEC-3/PF/SO-10969/9198

Date : 11 July, 2018

MD ABUL HOSSAIN AKONDA (G-26282)  
Passport No. BP 0183395  
Senior Officer  
Sonali Bank Limited  
Principal Office, Mymensingh ,  
Bangladesh.

ইনকম্পেনসেড টেকনিক্যালি ডিভিশন(বিজনেস অফিস)	
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।	
তারিখ: 12.07	নম্বর: 3497
এসিএম-১/২/৬, এনপিও/সি, মেমোরান্ডাম, ইঞ্জি (অফিস)	
১. উপস্থাপন করুন	 
২. স্যালাপ করুন	
৩. কত জবাব দিন	
৪. পিছুত করুন	
৫. প্রয়োজনীয় পদক্ষেপ দিন	
৬. ....দিনের মধ্যে সম্পাদন করুন	
ডেপুটি জেনারেল ম্যানেজার	

**Subject : Sanction of 45 (forty five) days leave (Outside Bangladesh) with full pay to perform "The Holy Hajj-2018" in the Kingdom of Saudi Arabia (K.S.A).**

Dear Sir,

We have the pleasure to advise that in consideration of your application and recommendation of Sonali Bank Limited, General Manager's Office, Mymensingh the authority has sanctioned 45 (forty five) days leave (Outside Bangladesh) with full pay from the date of availment with a permission to perform "The Holly Hajj-2018" in the Kingdom of Saudi Arabia (K.S.A) under the following terms and conditions :

**Conditions :**

01. This sanctioned leave will be treated as Leave (Outside Bangladesh) only to perform the Holy Hajj-2018.
02. You have to bear all expenses of the proposed visit.
03. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
04. Staying abroad over the sanctioned leave will not be allowed.

Yours faithfully

Sd/-

(Md. Jahangir Hossain)  
Assistant General Manager.

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank Limited, General Manager's Office, Mymensingh.
02. Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bnak's Website.
03. Deputy General Manager, Sonali Bank Limited, Principal Office, Mymensingh. They are requested to send his joining report after availment of leave.
04. Immigration Officer, All International Airports of Bangladesh.
05. Master Copy/Office Copy.



Assistant General Manager

Md. Jahangir Hossain  
Assistant General Manager (A-2118),  
Human Resource Management Division  
(Section-3&4)  
Sonali Bank Limited  
Head Office, Dhaka