



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

HUMAN RESOURCE MANAGEMENT DIVISION  
OFFICER MANAGEMENT DEPT. (SECTION- 4)

Head Office, Motijheel  
Dhaka-1000, Bangladesh  
Phone: 88-02-9551121  
Website : www.sonalibank.com.bd  
E-mail : sbl.hrmd4@sonalibank.com.bd

No. HRMD/SEC-4/PF- 11675/7936

Date : 11/07/2019

**ANWARA BEGUM**

Officer(On PRL)

Index No : G - 16452

Passport No : **BY 0897126**

Central Accounts Division(Payment)

Employees Fund Management Department

Sonali Bank Limited

Head Office

Dhaka.

১. উপস্থাপন করুন
২. মালগোষ্ঠী
৩. দ্রুত জবাব দিন
৪. দক্ষিণতম
৫. প্রয়োজনীয় পাসপোর্ট দিন
৬. বিস্ময়কর বস্তু সংগঠন করুন

২৪/৭/১৯ ৬২ ২৬৬

M. J. Hossain, Eng (IT)

তেদুটি সেন্সরের ম্যানেজার

**Subject: Permission to stay 90(Ninety) days from the date of availment to visit the holy places in India.**

Dear Sir,

Reference letter no. 4008 dated the 25th June, 2019 of Central Accounts Division(Payment), Sonali Bank Limited, Head Office, Dhaka on the captioned subject .

We advise that in consideration of your application and recommendation of concerned division, the authority has given permission to stay 90(Ninety) days from the date of availment to visit the holy places in India under the following terms and conditions :

1. You have to bear the expenses of this proposed visit. There will be no financial involvement of Sonali Bank Limited /Government of people's Republic of Bangladesh.
2. It will be treated as "Leave outside Bangladesh".
3. **Staying abroad over the sanctioned leave will not be allowed at all.**
4. **This sanction letter will remain valid for 03 (Three) months from the date of issuance.**

Yours Faithfully

Sd /-

(Md. Jahangir Hossain)  
Assistant General Manager

**Copy forwarded for kind information and necessary action :**

1. Deputy General Manager, Central Accounts Division(Payment), Sonali Bank Limited, Head Office, Dhaka.
2. Deputy General Manager, Information Technology Division(Business IT), Sonali Bank Limited, Head Office, Dhaka.
3. Immigration Officer, Hazrat Shahjalal (Rh.) International Airport, Dhaka, Bangladesh.
4. Immigration Officer, All Other International Airports / Land ports. Bangladesh.
5. Personal File / Master Copy .

Assistant General Manager

Md. Jahangir Hossain  
Assistant General Manager (A-2116)  
Human Resource Management Division  
(Section-3&4)  
Sonali Bank Limited  
Head Office, Dhaka