



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

Human Resource Management Division
Officer Management Department(Sec-1)
E-mail: dgmhrmd@sonalibank.com.bd
Phone : +8802-9564515, 9551121, 01727346202

NO. HRMD/OMD/SEC-1/9293

Dated : 11 July, 2018

Mr. Md. Akbar Hossain (G-25960)
Deputy General Manager (on PRL)
Central Accounts Division (Payment)
Sonal Bank Limited
Head Office
Dhaka, Bangladesh.

ইনকরমেন টেকনোলজি ডিভিশন/সিকিউরিটি
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা

তারিখ: 15.07.18

ক্রমিক: 1/2/3, এসপি/সি, সেকিউরিটি, ইআই (সেকিউ)

১. উপস্থাপন করুন
২. অস্বীকার করুন
৩. ফ্রি ড জবাব দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় পত্রাদি দিন
৬.সিদ্ধান্ত গ্রহণ সম্পাদন করুন

ডেপুটি জেনারেল ম্যানেজার

Dear Sir,

Subject : **Permission for 50 days to visit KSA for performing Holy Hajj-2018.**

Reference may please be made to the letter no. 4555 dated 30 June, 2018 of Central Accounts Division (Payment), Sonali Bank Limited, Head Office, Dhaka on the captioned subject.

We have the pleasure to advise you that in consideration of your application and divisional recommendation, the Board of Directors of Sonali Bank Limited in their 587th meeting held on 09 July, 2018 has permitted you to visit KSA for performing Holy Hajj-2018 for 50 days including transit period from the date of availing under the following terms & conditions:

Conditions :

01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
02. Over stay in abroad will not be allowed.
03. This letter of permission will remain valid for Holy Hajj-2018.

Yours Faithfully,

Sd/-

(Abdul Awal Bhuiyan)
Assistant General Manager

Copy forward for kind information & necessary action to:

01. The Deputy General Manager, Central Accounts Division (Payment), Sonali Bank Limited, Head Office, Dhaka.
02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager

Abdul Awal Bhuiyan
Asstt. General Manager
Human Resource Management Division
Sonal Bank Limited
Head Office, Dhaka.