

SONALI BANK LIMITED

**HUMAN RESOURCE MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)**

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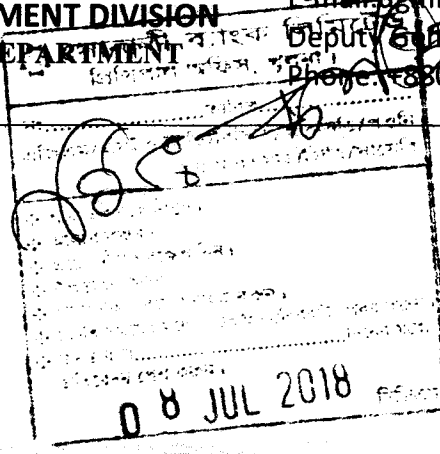
Deputy General Manager

Phone: +8802-9564515

NO.HO/HRMD/SEC-2/(PF-23636)/

Dated : 02 JULY, 2018

MD AYUB ALI (G-23994)
(Passport No-OC 0094742)
Principal Officer
Sonali Bank Limited
Phulbarigate Branch
Khulna, Bangladesh.



Subject : Sanction of 35 (Thirty Five) days leave (Outside Bangladesh) with full pay to visit in India as medical attendant.

Dear Sir,

Reference may please be made to the letter No. 3630 dated the 25 June, 2018 of General Manager's Office, Khulna on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Khulna the authority has sanctioned 35 days leave (outside Bangladesh) with full pay from the date of availing with a permission to visit India as medical attendant of your Wife under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- This sanctioned leave will be treated as Leave outside Bangladesh.
- Staying abroad over the sanctioned leave is strictly prohibited.
- This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,

Sd/-

(Abdul Awal Bhuiyan)
Assistant General Manager
Phone: +8802-9551121

Copy forwarded for kind information & necessary action to:-

01. General Manager, Sonali Bank Limited, General Manager's Office, Khulna.
02. Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- 8699(3) 03. Deputy General Manager, Sonali Bank Limited, Principal Office, Khulna.
04. Manager, Sonali Bank Limited, Phulbarigate Branch, Khulna with a request to send us the related joining report of the above officer specifying the date of leave availed.
05. Immigration Officer, All Airports/All Land Ports, Bangladesh.

Assistant General Manager