

NO. HRMD/OMD/SEC-1/8539

২২/৭/১৯ G.G.G) Dated : 18 July, 2019

Mr. Mohammad Majibur Rahman (G-26256)
Deputy General Manager
Treasury Management Division-1
(Front Office)
Sonali Bank Limited
Head Office
Dhaka, Bangladesh.

Mr Partho Eng (IT)

Sir,

Subject : Sanction of 10 days outside Bangladesh leave with full pay to visit Thailand.

Reference may please be made to the letter no. 1215 dated 14 July, 2019 of Treasury Management Division-1 (Front Office), Sonali Bank Limited, Head Office, Dhaka on the captioned subject.

We have the pleasure to advise you that in consideration of your application and Divisional recommendation, the Board of Directors of Sonali Bank Limited in their 643rd meeting held on 17 July, 2019 has sanctioned 10 days outside Bangladesh leave including transit period and government/ weekly holidays from 08 August, 2019 or from the date of availing with a permission to visit Thailand under the following terms & conditions:

Conditions:

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) The Period of traveling will be adjusted from earned leave.
- 3) Over stay in abroad will not be allowed.
- 4) This sanction letter will remain valid for 03 (three) months from the date of issue.

Yours Faithfully,

Sd/-

(Md. Jahangir Hossain)
Assistant General Manager

Copy forward for kind information & necessary action to :

01. The General Manager, Treasury Management Division-1 (Front Office), Sonali Bank Limited, Head Office, Dhaka, with a request to send us the related joining report of the above Executive specifying the date of leave availed.
02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. Immigration Officer, All Airports, Bangladesh.



Assistant General Manager

Md. Jahangir Hossain
Assistant General Manager (A-2116)
Human Resource Management Division
(Section-3&4)
Sonali Bank Limited
Head Office, Dhaka