



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

HUMAN RESOURCE MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)

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Deputy General Manager
Phone: +8802-9564515

NO.HRMD/OMD/SEC-2/(PF-23679)/

২২/৭/১৯ ৬৪২১

Dated : 21 JULY, 2019

MD HAIDAR ALI (G-25175)
(Passport No-BQ 0631411)
Principal Officer(JC General)
Sonal Bank Limited
Faridpur Corporate Branch
Faridpur, Bangladesh.

Mr Partho, Eng (IT)

Subject : Sanction of 08 (Eight) days leave (Outside Bangladesh) with full pay to visit in India.

Dear Sir,

Reference may please be made to the letter No.1347 dated the 03 July, 2019 of General Manager's Office, Faridpur on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Faridpur the authority has sanctioned 08 days leave (outside Bangladesh) with full pay from the date of availing with a permission to visit in India under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- This sanctioned leave will be treated as Leave outside Bangladesh.
- Staying abroad over the sanctioned leave is strictly prohibited.
- This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,

Sd/-

(Md. Nurullah Khan)

Assistant General Manager

Phone: +8802-9551121

Copy forwarded for kind information & necessary action to:-

01. General Manager, Sonali Bank Limited, General Manager's Office, Faridpur. As per their proposal Mr. Md. Abdur Rakib, Senior Principal Officer (G-24892), Faridpur Corporate Branch, Faridpur will hold the charge of Joint-Custodian (General) temporarily on leave of Mr. Md. Haidar Ali.
- 8553 (১) 02. Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. Deputy General Manager, Sonali Bank Limited, Principal Office, Faridpur.
04. Assistant General Manager, Sonali Bank Limited, Faridpur Corporate Branch, Faridpur with a request to send us the related joining report of the above officer specifying the date of leave availed.
05. Immigration Officer, All Airports/All Land Ports, Bangladesh.
06. Mr. Md. Abdur Rakib, Senior Principal Officer (G-24892), Sonali Bank Limited, Faridpur Corporate Branch, Faridpur.


Assistant General Manager

Md. Nurullah Khan
Assistant General Manager
Human Resources Mgt. Division
Sonal Bank Limited
Head Office, Dhaka.