



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

Human Resource Management Division

Officer Management Department(Sec-1)

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NO. HRMD/OMD/SEC-1/9552

Mr. Mohammad Rezaul Karim Khan (G-21588)
Deputy General Manager (on PRL)
Sonali Bank Limited
Local Office
Dhaka, Bangladesh.

Dear Sir,

Subject : **Permission for visit K.S.A. for performing Holy Hajj-2018.**

ইনফরমেশন টেকনোলজি ডিভিশন(বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
তারিখ: ১৯.০৭.২০১৮
এফএম-১/২/৩, প্রশাসন/সি. মোহাম্মদ/সি. হাজ্জ (আইটি)

১. উপস্থাপন করুন
২. আলোচনা করুন
৩. প্রকৃত জবাব দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় পদক্ষেপ নিন
৬.দিনের মধ্যে সম্পাদন করুন

ডেপুটি জেনারেল ম্যানেজার

Dated : 19 July, 2018

Reference may please be made to the letter no. 1320 dated 30 June, 2018 of Sonali Bank Limited, Local Office, Dhaka on the captioned subject.

We have the pleasure to advise you that in consideration of your application and recommendation of Local Office, the Board of Directors of Sonali Bank Limited in their 588th meeting held on 16 July, 2018 has permitted you to visit K.S.A. for performing Holy Hajj-2018 including transit period from the date of availing under the following terms & conditions:

Conditions :

01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
02. Over stay in abroad will not be allowed.
03. This letter of permission will remain valid for 31 August, 2018.

Yours Faithfully,

Sd/-

(Abdul Awal Bhuiyan)

Assistant General Manager

Copy forward for kind information & necessary action to:

01. The General Manager, Sonali Bank Limited, Local Office, Dhaka.
02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager
Abdul Awal Bhuiyan
Asstt. General Manager
Human Resource Management Division
Sonali Bank Limited
Head Office, Dhaka.