



No. HRDD/Training/Overseas-33/2019/2216

Date: September 05, 2019

**. MEMORANDUM**

We have the immense pleasure to inform that the following 30 Officials have been nominated by the competent authority to participate in the training Programme titled **Leadership Development for Branch Managers (3<sup>rd</sup> Batch)** to be held on September 30 – October 05, 2019 at National Institute of Bank Management (NIBM), Pune, India organized by NIBM, India with the terms and conditions given below:

Sl.No.	Name & Index No. (Not according to seniority)	Designation	Place of posting
01	Mr. Abu Bakar Siddique Index No. 35777	Assistant General Manager	Incumbent, Farmgate Branch, Dhaka
02	Mr. Md Jahangir Alam Sardar Index No. 34608	Assistant General Manager	Incumbent, Barisal Corporate Branch, Barisal
03	Mr. Sukumar Roy Index No. 35029	Assistant General Manager	Principal Office, Dhaka South, Dhaka
04	Mr. Rana Amitabh Das Gupta Index No. 36312	Assistant General Manager	Agrabad Corporate Branch, Chottogram
05	Mr. Mirza Md Zakaria Index No. 35414	Senior Principal Officer	Manager, Gopalpur Branch, Tangail
06	Mr. Mohammad Mossarraf Hossain Index No. 35464	Senior Principal Officer	Manager, Sreepur Thana Head Quarter Branch, Gazipur
07	Ms. Sultana Razia Index No. 35859	Senior Principal Officer	Wapda Building Corporate Branch, Dhaka (under order of Transfer to Central Accounts Division (Payment), Head Office, Dhaka)
08	Mr. Bhabesh Chandra Mridha Index No. 35858	Senior Principal Officer	Manager, Taia Branch, Satkhira
09	Mr. Md Masud Alam Index No. 35366	Senior Principal Officer	Manager, Court Building Branch, Dinajpur
10	Mr. Shafiqul Islam Index No. 24074	Senior Principal Officer	Manager, Chhagalnaiya Branch, Feni
11	Mr. Esrafil Hossain Index No. 37627	Senior Principal Officer	Manager, Gopalganj Branch, Gopalganj
12	Mr. Md Mahbul Alam Index No. 36640	Senior Principal Officer	Manager, Dhunat Branch, Bogura
13	Mr. Ajoy Kumar Sarker Index No. 37722	Senior Principal Officer	Manager, Kalkini Branch, Madaripur
14	Mr. Md Ibrahim Khalil Index No. 37767	Senior Principal Officer	Principal Office, Chuadanga
15	Mr. Md Fazley Elahi Index No. 37783	Senior Principal Officer	Principal Office, Rangpur
16	Mr. Mohammad Mizanur Rahaman Index No. 36854	Principal Officer	Manager, Dargram Branch, Manikganj
17	Mr. Mohammad Mokabbir Hossain Index No. 40719	Principal Officer	Manager, Rampur Bazar Branch, Narshingdi
18	Mr. Aloran Chakma Index No. 41877	Principal Officer	Manager, Laxmichari Branch, Khagrachari
19	Mr. Md Asaduzzaman Index No. 41482	Principal Officer	Manager, Patgram Branch, Lalmonirhat
20	Mr. Moniruzzaman Index No. 43819	Principal Officer	Manager, Baliadangi Branch, Thakurgaon
21	Mr. Md Abdul Wahid Index No. 42250	Principal Officer	Manager, Juri Branch, Moulvibazar
22	Mr. Md Shahidul Islam Index No. 41642	Principal Officer	Manager, Madarganj Branch, Jamalpur
23	Mr. Sohel Shahriar Index No. 41511	Principal Officer	Manager, Nachol Branch, Chapainawabganj
24	Mr. Md Mahfuzar Rahman Index No. 41493	Principal Officer	Manager, Birat Hat Branch, Gaibandha
25	Mr. Md Rezaul Islam Index No. 37602	Principal Officer	Manager, Rajganj Branch, Jessore
26	Mr. Md Golam Zakaria Index No. 41523	Principal Officer	Manager, Bagha Branch, Rajshahi





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Sl.No.	Name & Index No. (Not according to seniority)	Designation	Place of posting
27	Mr. Hossain Muhammad Mohiuddin Index No. 37156	Principal Officer	Manager, Dulahazra Branch, Cox's Bazar
28	Mr. Md Shafiul Azam Talukder Index No. 37458	Principal Officer	Manager, Amtoli Branch, Barguna
29	Mr. Sanjoy Sen Index No. 39800	Senior Officer	Manager, Harinber Bazar Branch, Brahmonbaria
30	Mr. Md Khalekul Alim Index No. 41163	Senior Officer	Manager, Syedpur Cantonment Branch, Nilphamari

It is mentioned that as per approval of the authority, 2<sup>nd</sup> official of nominee's branch (if applicable) will take over the charges (as additional Charges of his present duties) temporarily during above mentioned period.

**Terms and Conditions:**

- Human Resource Development Division (HRDD) of Sonali Bank Limited will bear the Programme Fee as per prescribed rate.
- Participants own office/branch shall have to bear the actual expenditures regarding two-way air ticket in economy class of Dhaka-Pune-Dhaka, the pocket money and other expenses, if any as admissible in US Dollar as per circular.
- The Participants will not be paid salary or any part thereof in foreign currency for attending the Programme.
- The period of visit including days of journey shall be treated as 'on duty'.
- On completion of visit, the participants will return home for report to their duties at present place of posting.
- Each Participant will submit a report on attended programme to the General Manager, Sonali Bank Limited, Human Resource Development Division, Head Office, Dhaka within 15 (Fifteen) days on completion of the visit.

(Md. Sirajul Islam)  
Deputy General Manager

Copy forwarded for kind information & necessary action to (Not according to seniority):

- Dr S V Kuvalekar, Associate Dean-Training, National Institute of Bank Management, NIBM Post Office, Kondhwe Khurd, Pune 411 048, India. This has reference their e-mail dated June 03, 2019.
- The General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-1/2, Dhaka/ Mymensingh/Cumilla/Chottogram/Rajshahi/Sylhet/Khulna/Rangpur/Barisal/Faridpur.
- The Deputy General Manager, Human Resource Management Division (Section-1/2)/ Central Accounts Division (Payment), Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. With a request to publish this memorandum in the website of Sonali Bank Limited.
- The Deputy General Manager/Assistant General Manager, Sonali Bank Limited, Principal Office / Regional Office, Bangabondhu Avenue (Dhaka Central), Dhaka / Dhaka-South, Dhaka / Barisal / Gazipur / Narshingdi / Tangail / Satkhira / Dinajpur / Feni / Bogura / Madaripur / Chuadanga / Rangamati / Rangpur / Kurigram / Thakurgaon / Moulvibazar / Jamalpur / Gaibandha / Jessore / Rajshahi / Patuakhali / Brahmonbaria / Gopalganj / Manikganj / Chapainawabganj / Cox's Bazar / Nilphamari.
- The Deputy General Manager, Sonali Bank Limited, Wapda Building Corporate Branch, Dhaka / Agrabad Corporate Branch, Chottogram.
- The Assistant General Manager (Incumbent), Sonali Bank Limited, Farmgate Branch, Dhaka/ Barisal Corporate Branch, Barisal.
- The Manager, Sonali Bank Limited, Gopalpur Branch, Tangail / Sreepur Thana Head Quarter Branch, Gazipur / Tala Branch, Satkhira / Court Building Branch, Dinajpur / Chhagalnaiya Branch, Feni / Gopalganj Branch, Gopalganj / Dhunat Branch, Bogura / Kalkini Branch, Madaripur / Dargam Branch, Manikganj / Rampur Bazar Branch, Narshingdi / Laxmichari Branch, Khagrachari / Patgram Branch, Lalmonirhat / Baliadangi Branch, Thakurgaon / Juri Branch, Moulvibazar / Madarganj Branch, Jamalpur / Nachol Branch, Chapainawabganj / Birat Hat Branch, Gaibandha / Rajganj Branch, Jessore / Barga Branch, Rajshahi / Dulahazra Branch, Cox's Bazar / Amtoli Branch, Barguna / Harinber Bazar Branch, Brahmonbaria / Syedpur Cantonment Branch, Nilphamari.
- The Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.

ইসলামিক কোর্সের ডিউটি  
সোনালী ব্যাংক লিমিটেড  
তারিখ: 06/07/2019  
একম ১২৩, ৪৫৬, ৭৮৯

১. উপস্থাপন করা হবে  
২. অসম্মত  
৩. দ্রুত কার্যক্রম  
৪. দখল করা হবে  
৫. প্রয়োজনীয় পদক্ষেপ  
৬. ... দিনের মধ্যে কার্যক্রম

ডেপুটি ম্যানেজার

Mr. Partho. emg

Deputy General Manager