



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

Human Resource Management Division

Officer Management Department(Sec-1)

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Phone : 9564515, 9551121, 01709648168

NO. HRMD/OMD/SEC-1/ 11026

Dated : 29 August 2018

Mr. Md. Aaur Rahman (G-28161)
General Manager & Company Secretary
Company Affairs and Board Division
Sonali Bank Limited
Head Office
Dhaka.

Sir,

Subject : **Permission to attend an orientation session on "Introducing the Intellect Digitization World" to be held on 03-05 September, 2018 at Chennai, India.**

The Board of Directors of Sonali Bank Limited in their 593rd meeting held on 13 August, 2018 has decided to send a Team consists of interested Directors of the Bank to attend an orientation session on "Introducing the Intellect Digitization World" to be held on 03-05 September, 2018 at Chennai, India organized by Sonali Polaris FT Limited. In this regard, we have to advice you that the Board of Directors has permitted you to attend the orientation session along with the above Team.

As per approval of the authority Mr. Md. Hasanul Banna, Deputy General Manager, CEO & Managing Director's Secretariat, Sonali Bank Limited, Head Office, Dhaka will take over the charges of the Company Affairs and Board Division temporarily during the period of orientation session (including travel time).

Yours Faithfully,

Sd/-

(Md. Motiur Rahman)
General Manager

Copy forward for kind information & necessary action to:

- 01) All General Manager, Sonali Bank Limited, Head Office, Dhaka.
- 02) Mr. Md. Hasanul Banna, Deputy General Manager, CEO & Managing Director's Secretariat, Sonali Bank Limited, Head Office, Dhaka.
- 03) The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- 04) P.S to CEO & Managing Director, Sonali Bank Limited, Head Office, Dhaka.
- 05) Immigration Officer, All Airports, Bangladesh.


General Manager

Md. Motiur Rahman
General Manager
Sonali Bank Limited
Head Office, Dhaka.