



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

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Personnel Management Division
Officer Management Department(Sec-1)
E-Mail : dgmpmd@sonalibank.com.bd
☎ : 9564515, 9551121, 01787695513

NO. PMD/OMD/SEC-1/PF(O-)/ 12025

Dated : 21 September, 2016

Mr. Nagen Chandra Shil (G-10786)
Senior Principal Officer (On PRL)
Employees welfare & Trasport Division
Sonal Bank Limited
Head Office
Dhaka.

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| ইনফরমেশন টেকনোলজি ডিভিশন |
| সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা |
| তারিখ: 22/9/16 নম্বর: 1022 |
| এজিএম-১/১৯ এসএসএ |
| ১. উপস্থাপন করুন |
| ২. আলোচনা করুন |
| ৩. দ্রুত জবাব দিন |
| ৪. নথিভুক্ত করুন |
| ৫. প্রয়োজনীয় পদক্ষেপ নিন |
| ৬.দিনের মধ্যে সম্পন্ন করুন |
| ডেপুটি জেনারেল ম্যানেজার |

Handwritten signature and initials: 1022, Mr. Nagen Chandra Shil

Dear Sir,

Subject: Permission to visit India for 45 days.

Reference may please be made to the letter no. 686 dated 18 September, 2016 of Employees welfare & Trasport Division, Sonali Bank Limited, Head Office, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and Divisional recommendation, the authority has allowed you to visit India for 45 days including transit period from 02 October, 2016 or from the date of availing under the following terms & conditions :

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) Over stay in abroad will not be allowed.
- 3) This sanction letter will remain valid for 3 (three) months from the date of issue.

Yours Faithfully,

S/d-

(Tauhidul Islam)

Assistant General Manager

Copy forward for kind information & necessary action to:

- 01) The Deputy General Manager, Employees welfare & Trasport Division, Sonali Bank Limited, Head Office, Dhaka.
- 02) The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- 03) Immigration Officer, All Airports/All Landports, Bangladesh.

Handwritten signature of Assistant General Manager
Assistant General Manager
Assistant General Manager
Personnel Management Division
Sonal Bank Limited
Head Office, Dhaka