



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

PERSONNEL MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)

Head Office, Dhaka-1000
Bangladesh.
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Fax-88-02-9561409
E-mail:dgmpmd@sonalibank.com.bd
Dy. General Manager
Phone: 9564515

NO.PMD/OMD/SEC-2/(PF-09189)/

Dated :22 September, 2016.

Mr. Amulya Kumar Mohanta (G-18006),
(Passport No-OC 0149284),
Principal Officer,
Sonal Bank Limited,
Joypurhat Branch,
Joypurhat,
Bangladesh.

১. উপস্থাপন করণ
২. পর্যালোচনা করণ
৩. প্রত্যাহার দিন
৪. মতিভূত করণ
৫. প্রয়োজনীয় পদক্ষেপ নিন
৬.দিনের মধ্যে সম্পাদন করণ
ডেপুটি সেকেন্ডারি ম্যানেজার

Subject : Sanction of 15 (Fifteen) days leave (OutsideBangladesh) with full pay to visit to perform pilgrim activities in India.

Dear Sir,

Reference letter No.4389 dated the 03th August, 2016 of General Manager's Office, Rajshahi on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Rajshahi the authority has sanctioned 15(Fifteen) days leave (outside Bangladesh) with full pay from the date of availing with a permission to visit to perform pilgrim activities in India under the following terms & conditions:-

Conditions:-

- 1)You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh.
- 2)This sanctioned leave will be treated as Leave outside Bangladesh.
- 3)**Staying abroad over the sanctioned leave is strictly prohibited.**
- 4)This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,

Sd/-

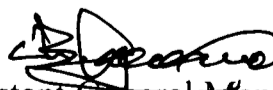
(Tauhidul Islam)

Assistant General Manager.

Phone: 02-9551121

copy forwarded for kind information & necessary action to :-

- 1.General Manager, Sonali Bank Limited, General Manager's Office, Rajshahi.
- 2.Director, Hazrat Shahjalal (Rh.) International Airport, Dhaka.
- 12070 (3).Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka.They are requested to upload the Leave (Outside Bangladesh) sanction letter in the Bank's website.
- 4.Deputy General Manager, Sonali Bank Limited, Regional Office, Joypurhat.
- 5.Manager, Sonali Bank Limited, Joypurhat Branch,Joypurhat,
- 6.Immigration Officer, Hazrat Shahjalal(Rh.) International Airport, Dhaka/ Benapole, Jessore/ Hili, Joypurhat, Bangladesh/All Land Ports, Bangladesh.


Assistant General Manager.
Tauhidul Islam
Assistant General Manager
Personnel Management Division
Sonal Bank Limited
Head Office, Dhaka.