



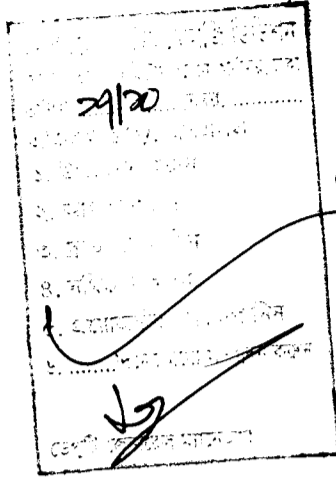
সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED
PERSONNEL MANAGEMENT DIVISION
(SECTION-4)

Head Office, Motijheel C/A
Dhaka-1000, Bangladesh.
Phone : 88-02-9551121
Fax- 88-02-9573765

No. PMD/SEC-4/PF-21088/12835

Dated: 16 October, 2016

Kazi Mohammad Ebadat Ullah
Officer (G-33912)
Passport No. : OC6118206
Sonali Bank Limited
Dinajpur Corporate Branch
Dinajpur.



9390
Mr. Faruk
a
M.A.

Subject : Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit Azmeer Sharif & other historical places in India .

Dear Sir,

Reference letter no. 7260 dated the 04th October, 2016 of General Manager's Office, Rangpur, on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Rangpur, the authority has sanctioned 15 (Fifteen) days leave (Outside Bangladesh) with full pay from 26-10-2016 or the date of avilment with a permission to visit Azmeer Sharif & other historical places in India under the following terms and conditions :

Conditions :

1. You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh .
2. It will be treated as 'Leave Outside Bangladesh' .
3. Stay abroad over the sanctioned leave will not be allowed.
4. This sanction letter is valid for 03 (Three) months from the date of issue.

Yours Faithfully
Sd/-

(Md Sirajul Islam)
Assistant General Manager

Copy forwarded for kind information & Necessary Action :

1. General Manager, Sonali Bank Limited, General Manager's Office, Rangpur .
2. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka .
3. Deputy General Manager, Sonali Bank Limited, Principal Office, Dinajpur .
4. Assistant General Manager, Sonali Bank Limited, Dinajpur Corporate Branch, Dinajpur .
5. Immigration Officer, Hilly Land port, Dinajpur, Bangladesh .
6. Personal File / Master Copy .

MD. SIRAJUL ISLAM
Assistant General Manager
Personnel Management Division (Sec.3/4)
Sonali Bank Limited
Head Office, Dhaka.

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