



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

PERSONNEL MANAGEMENT DIVISION
(SECTION-5)

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No.PMD/SEC-5/PF/SOC-3194 / 13397

Dated : 18 October, 2016

Mr. Nripendra Chandra Mitra
Senior Officer Cash on Post Retirement Leave
Sonali Bank Limited
Principal Office
Sadarghat
Dhaka.

ইনস্ট্রুমেন্ট টেকনোলজি ডিভিশন
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা
তারিখ: ১৮/১০/১৬ নম্বর: ১৩৩৯৭
এসিএম-১/১/এসএসএ
১. উপস্থাপন করছেন
২. আলাপ করছেন
৩. দ্রুত প্রত্যাপন দিন
৪. কার্যক্রম করুন
৫. প্রয়োজিত পদক্ষেপ নিন
৬. নিজের মধ্যে সুস্থায়ন করুন
তাপসী সেনা বেস ম্যানেজার

১৩৩৯৭

Dr. Shihab
Rola

Subject : Permission for 15 (Fifteen) days visit to India : Mr. Nripendra Chandra Mitra (G-20464), Senior Officer Cash on Post Retirement Leave, Sonali Bank Limited, Principal Office, Sadarghat, Dhaka.

Dear Sir,

Reference letter No.10012 dated the 06th October, 2016 of General Manager's Office, Dhaka-1 on the captioned subject.

It may kindly be advised that in consideration of your prayer and recommendation of General Manager's Office, Dhaka-1, the authority has permitted you to visit India for religious purpose for a period of 15 (Fifteen) days from the date of availment under the following terms & conditions:

Conditions :

- (1) You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited / Govt. of Bangladesh.
- (2) This permission will be treated as 'Permission to visit Outside Bangladesh'.
- (3) Over staying is strictly prohibited.
- (4) This sanction letter will remain valid for 03 (Three) months from the date of issue.

Yours faithfully,

Sd/-

(Md. Lutfur Rahman)

Assistant General Manger.

Copy forwarded for kind information & necessary action :

01. General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-1.
02. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
03. Deputy General Manager, Sonali Bank Limited, Principal Office, Sadarghat, Dhaka.
04. Immigration Officer, All Airport, All Landport, Bangladesh.
05. Personal File.

Assistant General Manager.