



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

Personnel Management Division
Officer Management Department(Sec-1)
E-Mail : dgmpmd@sonalibank.com.bd
☎ : 9564515, 9551121, 01787695513

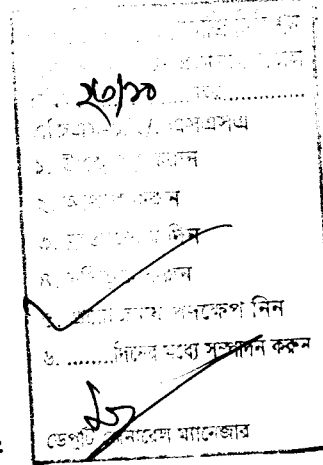
NO. PMD/OMD/SEC-1/PF(O-9371)/13594

Dated : 20 October, 2016

Mr. Anup Kumar Das (G-33768)
Senior Principal Officer
Presently on leave (outside Bangladesh)
Micro Credit Division
Sonal Bank Limited
Head Office
Dhaka.

Dear Sir,

Subject : **Extention of time to stay in India for 21 days.**



Handwritten signatures and dates: 20/10, 20/10, Mr. Shihab, 20/10/16

Reference may please be made to your application dated 15 October, 2016 on the captioned subject.

We have to advise you that in consideration of your application, the authority has allowed you to stay in India for 21 days from 16 October, 2016 to 05 November, 2016 under the following terms & conditions:

Conditions :

- 1) You will have to bear all expenses during the period of your staying in India. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) You will not be allowed to stay abroad more than the approved period. Your additional 21 days outside Bangladesh leave will consider for approval on return & join at your present place of posting and submission your application.

Yours Faithfully,

S/d-
(Tauhidul Islam)
Assistant General Manager

Copy forward for information & necessary action to:

- 01) The Deputy General Manager, Micro Credit Division, Sonali Bank Limited, Head Office, Dhaka.
- 02) The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
- 03) Immigration Officer, All Airports/All Landports, Bangladesh.

Handwritten signature of Tauhidul Islam
Assistant General Manager
Tauhidul Islam
Assistant General Manager
Personnel Management Division
Sonal Bank Limited
Head Office, Dhaka