



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

PERSONNEL MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)

Head Office, Dhaka-1000
Bangladesh.
Phone: 9550426-34
Fax-88-02-9561409
E-mail:dgmpmd@sonalibank.com.bd
Dy. General Manager
Phone: 9564515

NO.PMD/OMD/SEC-2/(PF-18736)/

Mr. Bishwadeb Karmaker (G-15524),
(Passport No-OC3041741)
Principal Officer,
Sonali Bank Limited,
Regional Office,
Pirojpur,
Bangladesh.

ইনফরমেশন টেকনোলজি ডিভিশন
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা
তারিখ: 20/10/2016
এজিএম-3/2/ এসএসএ

- উপস্থাপন করুন
- অনুমতি করুন
- ক্রমিত জারি দিন
- নথীভুক্ত করুন
- প্রয়োজনীয় পদক্ষেপ নিন
-দিনের মধ্যে সম্পাদন করুন

ডেপুটি ম্যানেজার ম্যানেজার

Dated : 26 October, 2016.

Subject : Sanction of 30 (Thirty) days leave (Outside Bangladesh) with full pay to visit religious places along with spouse in India.

Dear Sir,

Reference letter No.3989 dated the 21th September, 2016 of General Manager's Office, Barisal on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Barisal the authority has sanctioned 30 (Thirty) days leave (outside Bangladesh) with full pay from the date of avilment with a permission to visit religious places in India under the following terms & conditions:-

Conditions :-

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh.
- 2) This sanctioned leave will be treated as Leave outside Bangladesh.
- 3) **Staying abroad over the sanctioned leave is strictly prohibited.**
- 4) This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,

Sd/-

(Tauhidul Islam)

Assistant General Manager.

Phone: 02-9551121

copy forwarded for kind information & necessary action to :-

1. General Manager, Sonali Bank Limited, General Manager's Office, Barisal.
2. Director, Hazrat Shahjalal (Rh.) International Airport, Dhaka.
3. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the Leave (Outside Bangladesh) sanction letter in the Bank's website.
4. Assistant General Manager, Sonali Bank Limited, Regionall Office, Pirojpur.
5. Immigration Officer, Hazrat Shahjalal(Rh.) International Airport, Dhaka/ Benapole, Jessore, Bangladesh/All Land Ports, Bangladesh.

Assistant General Manager.
Tauhidul Islam
Assistant General Manager
Personnel Management Division
Sonali Bank Limited
Head Office, Dhaka