

HRDD/Training/Overseas-20/2018/2860

Date: November 18, 2018

MEMORANDUM

We have the immense pleasure to inform that the following 15 officials have been nominated by the authority to participate in the Training Programme on "Marketing Research and Customer Analytics in Banking" to be held on December 03-06, 2018 at National Institute of Bank Management (NIBM), Pune, India organized by NIBM, India with the terms and conditions given below:

S.No.	Name & Index No.	Designation	Place of posting
01	Mr. Md. Mosharrof Hossain (27442)	Deputy General Manager	MIS & Statistics Division, Head Office, Dhaka
02	Mr. Md. Mizanur Rahman Alazender (34719)	Assistant General Manager	Information Technology Division (IT Services Management), Head Office, Dhaka
03	Ms. Shanaz Hossain (35409)	Senior Principal Officer	MIS & Statistic Division, Head Office, Dhaka
04	Mr. S. M. Zoadul Hoque (36322)	Senior Principal Officer	Information Technology Division (Business IT), Head Office, Dhaka
05	Mr. Akhtar Parvej (35493)	Senior Principal Officer	MIS & Statistic Division, Head Office, Dhaka
06	Mr. Md. Atiqur Rahman (36297)	Principal Officer	MIS & Statistics Division, Head Office, Dhaka
07	Mr. Md. Ariful Islam (37991)	Programmer	Information Technology Division (Business IT), Head Office, Dhaka
08	Mr. T.M. Delwar Hossain (37956)	Programmer	Information Technology Division (Business IT), Head Office, Dhaka
09	Mr. Md. Abdul Alim (37925)	Programmer	Information Technology Division (Business IT), Head Office, Dhaka
10	Mr. Sushanta Debnath (38010)	Programmer	Information Technology Division (Business IT), Head Office, Dhaka
11	Mr. Khandoker Mashruk Momin (42490)	Engineer IT	Information Technology Division (Business IT), Head Office, Dhaka
12	Mr. Mohammad Jahirul Alam (37195)	Principal Officer	MIS & Statistic Division, Head Office, Dhaka
13	Mr. Md. Gulam Sarwar (40241)	Principal Officer	Information Technology Division (Business IT), Head Office, Dhaka
14	Mr. Md. Billal Hossain (46978)	Assistant Database Administrator	Information Technology Division (Business IT), Head Office, Dhaka
15	Ms. Rumaiya Afreen Imam (47014)	Assistant Database Administrator	Information Technology Division (Business IT), Head Office, Dhaka

Terms and Conditions:

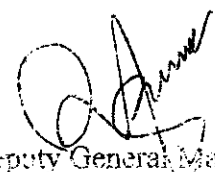
- Human Resource Development Division of Sonali Bank Limited will bear the Course Fee as per prescribed rate.
- Participants' own Division shall have to bear the actual expenditures regarding two-way air ticket in economy class of Dhaka-Pune-Dhaka, the pocket money and other expenses, if any as admissible in US Dollar as per circular.
- The Participants will not be paid salary or any part thereof in foreign currency for attending the Programme.
- The period of visit including days of journey shall be treated as 'on duty'.
- On completion of visit, the participants will return home for report to their duties at present place of posting.
- Each Participant will submit a report on attended programme to the General Manager, Sonali Bank Limited, Human Resource Development Division as well as Chief Information Technology Officer, Head Office, Dhaka within 15 (Fifteen) days on completion of the visit.

Sd/-

(Sk. Ishmail Hossain)
Deputy General Manager

Copy forwarded for kind information & necessary action to:

- Dr S V Kuvalekar, Associate Dean-Training, National Institute of Bank Management, NIBM Post Office, Kondhwe Khurd, Pune 411 048, India. This has reference their letter dated November 12, 2018.
- The Chief information Technology Officer, Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, Human Resource Management Division (Section-1/2/3)/ Information Technology Division (IT Services Management)/ Establishment & Engineering Division, Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, MIS & Statistics Division, Sonali Bank Limited, Head Office, Dhaka. This has reference their letter no. 1103 dated November 14, 2018.
- The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. With a request to **publish this memorandum in the website of Sonali Bank Limited.**
- The Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.


Deputy General Manager