



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division
Officer Management Department(Sec-1)

E-mail: dgmhrmd@sonalibank.com.bd

Phone : 9564515, 9551121, 01709648168

NO. HRMD/OMD/SEC-1/10724

Dated : 09 September, 2019

Mr. Md. Ataur Rahman (G-28161)
General Manager (on VPRL)
(Presently staying in USA)
Sonali Bank Limited
Head Office
Dhaka, Bangladesh.

ইনফরমেশন টেকনোলজি ডিভিশন(বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
তারিখ: ০৯/০৯/২০১৯
নম্বর: ০০৪৭
এজিটম-১/২/৩, এসপিও/বি, গেরাওয়ার/সি, ইটি/সি(আইটি)
১. উপস্থাপন করণ
২. আলোচনা করা
৩. দ্রুত জরুরি দিন
৪. নথিভুক্ত করা
৫. প্রয়োজনীয় পত্রাদি বিতরণ
৬.দিনের মধ্যে সম্পন্ন করা
ডেপুটি জেনারেল ম্যানেজার

Md. Anwar Kadir Chowdhury

Sir,

Subject : **Permission for extension of time to stay in USA.**

Reference may please be made to your application dated 10 July, 2019 on the captioned subject.

We have the pleasure to advise you that in consideration of your application the Board of Directors of Sonali Bank Limited in their 648th meeting held on 26 August, 2019 has permitted you to stay in USA during the remaining period of your voluntary post retirement leave (VPRL) i.e. upto 30 November, 2019 under the following terms & conditions:

Conditions :

- 1) You will have to bear all expenses during the period of your staying in USA. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) This letter of permission will be valid upto 30 November, 2019.

Yours Faithfully,

S/d-

(Md. Anwar Kadir Chowdhury)
Deputy General Manager

Copy forward for kind information & necessary action to:

01. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
02. Immigration Officer, All Airports, Bangladesh.

Md. Anwar Kadir Chowdhury

Deputy General Manager

Md. Anwar Kadir Chowdhury
Deputy General Manager
Human Resource Management Division
Sonali Bank Limited
Head Office, Dhaka.