



SONALI BANK LIMITED
KUSHTIA BR. KUSHTIA

Phone No.071-61978, 01712978841

Email: brkushtia@sonalibank.com.bd

REF:Kush/Leave/
DATED; 01.12.2016

Mr. Binoy Krishna Kar
Senior Officer, Cash
Sonali Bank Limited
Kushtia Br.
Kushtia

১. উপস্থাপন করুন	<input checked="" type="checkbox"/>
২. আনুগত্য করুন	<input checked="" type="checkbox"/>
৩. প্রত্যয়ন করুন	<input checked="" type="checkbox"/>
৪. মর্মেতে করুন	<input checked="" type="checkbox"/>
৫. প্রয়োজনীয় পত্রাদেশ দিন	<input checked="" type="checkbox"/>
৬. প্রিন্সিপালের দাপতন করুন	<input checked="" type="checkbox"/>

bode
Mr. Partho, Engⁿ
Pk. H11/12

Subject: - Sanction of 15 (fifteen) days Leave (Outside Bangladesh) with full pay to visit India

Dear Sir,

Reference letter no- PMD/Sec-5/PE/SOC-2565/15555, Dated- 13.11.2016 of Personal Management Division (Section-5), Sonali Bank Limited, Head Office, Dhaka on the captioned subject.

The Authority has sanctioned 15 (fifteen) days full pay Leave (Outside Bangladesh) from the date of availment with a permission to visit India under the following terms & condition:-

- 1) You have to bear all expenses of the proposed visit. There will be no financial involvement of sonali Bank Limited/ Govt. of Bangladesh.
- 2) The sanctioned Leave will be treated as 'Leave outside Bangladesh'.
- 3) Over staying is strictly prohibited.
- 4) This sanction letter is valid for 3 (Three) months from the date of issue.

Yours faithfully

Sd/-

Mir Hasan Mohammad. Zahid
Assistant General Manager

Copy forwarded for kind information & necessary action:-

- 1) General Manager, Sonali Bank Limited, General Manager's Office, Faridpur.
- 2) Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head office Dhaka.
- 3) Deputy General Manager, Sonali Bank Limited, Principal office. Kushtia
- 4) Immigration Officer, All Airport, All Landport, Bangladesh
- 5) Office Copy

Assistant General Manager