



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

খুলনা কর্পোরেট শাখা, খুলনা।

ফোন-০৪১-৭২২৪৩৭, ৮১৩২৯৪
ফ্যাক্স-০৪১-৭২০৫০৮
তার-জাতীয় খুলনা
ই-মেইল-sbkulcorp@gmail.com

No.SBL/KHULCORP/PMD/
Dated: 10.12.2018

“Memorandum”
(Leave Outside Bangladesh)

Subject:- Sanction of 15 (Fifteen) days leave (outside Bangladesh) with full pay to visit India: Wahida Rahman (C-38781), Senior Officer Cash, Sonali Bank Limited, Khulna Corporate Branch, Khulna.

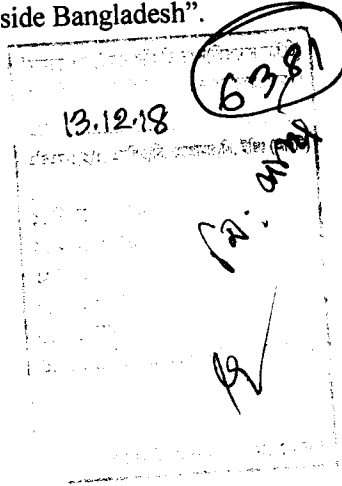
Human Resource Management Division, (Sec-5), Sonali Bank Limited, Head Office, Dhaka vide their letter No.HRMD/SEC-5/PF/SOC-9335/13762 Dated: 28.10.2018 has sanctioned Wahida Rahman (C-38781), Senior Officer Cash 15 (Fifteen) days leave (outside Bangladesh) from the date of availing with a permission to visit India. Consequently Wahida Rahman has applied for permission to avail the leave from 12.12.2018 to 26.12.2018.

This is to advise that in consideration with the prayer for availing the leave and recommendation of competent authorities Wahida Rahman (C-38781), Senior Officer Cash has been permitted to avail leave from 12.12.2018 to 26.12.2018 under the following terms & conditions:

Conditions:-

- (1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh
- (2) This sanctioned leave will be treated as “Leave Outside Bangladesh”.
- (3) Over Staying is strictly prohibited.

Wahida Rahman (C-38781)
Senior Officer Cash
Passport No. OC 5125052
Sonali Bank Limited
Khulna Corporate Branch, Khulna.



Sd/-
(Gopal Chandra Goldar)
Deputy General Manager

Copy forwarded to:

01. General Manager, Sonali Bank Limited, General Manager's Office, Khulna.
02. Deputy General Manager, Human Resource Management Division, Officer Management Department (Section-5), Sonali Bank Limited, Head Office, Dhaka.
03. Deputy General Manager, Information Technology Division, (Business IT), Sonali Bank Limited, Head Office, Dhaka.
04. Immigration Officer, Hazrat Shahjalal (Rh.) International Airport, Dhaka, Bangladesh.
05. Immigration Officer, All Other International Airports/Land ports, Bangladesh.
06. Gazi Al-Beruni, Assistant General Manager, Sonali Bank Limited, Khulna Corporate Branch, Khulna.
07. Mr. A S M Shahabuddin Mahmud, Senior Principal Officer, Sonali Bank Limited, Khulna Corporate Branch, Khulna.
08. Mr. Habibur Rahman, Principal Officer(JC, General), Sonali Bank Limited, Khulna Corporate Branch, Khulna.
09. Mr. Sk. Monzur Rahman (G-19013), Sr. Officer Cash, Sonali Bank Limited, Khulna Corp. Branch, Khulna.
10. Mr. Wasikur Rahman (G-24001), Sr. Officer Cash, Sonali Bank Limited, Khulna Corp. Branch, Khulna. He will do the duties of Wahida Rahman during the period of leave.
11. Personal File Copy.
12. Office Copy.

Deputy General Manager