



Sonali Bank Limited
Netrokona Branch, Netrakona

E-mail : sblnetrokona@gmail.com
Phone - 0951-61559/61294

No:NET/ESTT/LEAVE/
Date: 14 August, 2019

Mr. Prodip Ranjan Kar (G-24172)
(Pass Port No-BP 0985099)
Principal Officer
Sonali Bank Ltd
Netrakona Branch
Netrakona.

ইন্ডিয়ান ইমিগ্রেশন অফিস (বিজনেস আইটি)
মোবাইল ব্যাংক লিমিটেড, পোস্ত বর্ডার, ঢাকা।
তারিখ: 28/08/2019
এজিডা-১৯১৩, এজিডি-১৯১৩/১৯১৩/১৯১৩/১৯১৩ (মইটি)
৬৬০২
১. উপস্থাপন করুন
২. জাতিগত করণ
৩. প্রকৃত জন্ম তারিখ
৪. বখিভুক্ত করণ
৫. প্রয়োজনীয় গ্যারান্টি নিন
৬.দিনের মধ্যে স্বাক্ষর করুন
ডেপুটি জেনারেল ম্যানেজার

Mr Fartho. Eng (IT)

Subject: Sanction of 30 (thirty) days leave (Outside Bangladesh) with full pay to visit in India.

Dear Sir,

In Consideration of your application regarding the captioned subject, the authority has sanction 30 (Thirty) days leave (Outside Bangladesh) with full pay to visit India vide their letter No.HO/HRMD/OMD/SEC-02/(PF-12141)/8587(3), dated 28 July, 2019 under the following terms and conditions:-

- (a) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- (b) This sanctioned leave will be treated as leave outside Bangladesh.
- (c) Staying abroad over the sanction leave is strictly prohibited.

Now as per approval of Head office and your application dated 14 August , 2019 you have been sanctioned 30(Thirty) days leave (Outside Bangladesh) with effect from 15-08-2019 to 13-09-2019 and relieved from your duties as at the close of business to day with instruction to report back in time.

Yours Faithfully

sd/-

(Rash Mohan Saha)
Asstt. General Manager

Copy for kind information and necessary action to:-

01. The General Manager, Sonali Bank Limited, General Manager's Office, Mymensingh.
02. The Deputy General Manager, Human Resource Management Division, Officer Management Department (Sec-2), Sonali Bank Limited, Head Office, Dhaka.
03. The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka.
04. Immigration Officer, All Airports/All Land ports, Bangladesh.
05. Personal File/Office Copy.

1766
(2)

Asstt. General Manager
Rash Mohan Saha
A-3328
(Foreign leave sanctioned-12)