



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division

Officer Management Department(Sec-1)

e-mail : dgmhrmd@sonalibank.com.bd

☎ : +8802-9564515 DGM, 9551121 AGM.

NO. HRMD/OMD/SEC-1/8809

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Dated : 24 July, 2019

Mr. Md. Abdus Sobur Khan (G-35222)  
Senior Principal Officer  
Govt. Accounts & Services Division  
Sonali Bank Limited  
Head Office  
Dhaka, Bangladesh.

ইনস্পেকশন টেকনোলজি ডিভিশন(বিমানসে আইটি)  
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।  
তারিখ: ২৪ জুলাই ২০১৯  
ক্র.সং: ১/২/৩, কর্তৃপক্ষ: প্রধান/সি. ইং (সিইটি)  
৬০১৬

- উপস্থাপন করুন
- আলাপ করুন
- স্বাক্ষর জবাব দিন
- নথীভুক্ত করুন
- প্রয়োজনীয় পদক্ষেপ নিন
- .....দিনের মধ্যে সম্পাদন করুন

ডেপুটি জেনারেল ম্যানেজার

Mr. Fartha, Eng (IT)

Dear Sir,

Subject : **Extension of validity period of sanction letter No. 4522 dated 15 April, 2019.**

Reference may please be made to the letter no. 142 dated 14 July, 2019 of Govt. Accounts & Services Division, Sonali Bank Limited, Head Office, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and divisional recommendation, the authority has extended the validity of the leave advice No. 4522 dated 15 April, 2019 for 03 months i.e. upto 15 October, 2019 remaining other terms & conditions unchanged.

Yours Faithfully,

Sd/-

(Md. Nurullah Khan)

Assistant General Manager

**Copy forward for kind information & necessary action to:**

01. The Deputy General Manager, Govt. Accounts & Services Division, Sonali Bank Limited, Head Office, Dhaka, with a request to send us the related joining report of the above officer specifying the date of leave availed.
- ✓ 02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager

Md. Nurullah Khan  
Assistant General Manager  
Human Resources Mgt. Division  
Sonali Bank Limited  
Head Office, Dhaka.