

**SONALI BANK PLC**

COMMON SERVICES DIVISION

HEAD OFFICE, DHAKA

Invitation for Tender

Printing & Supply of 2,500 Copies of a Book for Sonali Bank PLC.

01.	Procuring Entity Name	Deputy General Manager, Common Services Division, Sonali Bank PLC, Head Office, Dhaka.			
02.	Procuring Entity District	Dhaka, Bangladesh			
03.	Invitation Reference No. & Date	Tender # 2025/18 Date: 24/04/2025			
04.	Procurement Method	Open Tendering Method			
05.	Budget and Source of Fund	Own			
06.	Tender Publication Date	24/04/2025			
Tender Related Information		Tender# 2025/18			
07.	Last date of Token Collection	Date: 13/05/2025 Time : 06-00 PM			
08.	Tender closing date & time	Date: 14/05/2025 Time : 03-00 PM			
09.	Tender opening date & time	Date: 14/05/2025 Time : 03-15 PM			
10.	Particulars	Name & Address of the office.			
	Selling Tender Document	Common Services Division, Sonali Bank PLC, Head Office (5th floor), 35-42, 44, Motijheel C/A, Dhaka.			
	Submission of Tender Document	-DO-			
	Opening Tender Document	-DO-			
INFORMATION FOR BIDDER					
11.	Eligibility of Tenderer	As per Tender Document.			
12.	Brief Description of Goods & Related Services	Printing and supply of 2,500 (Two Thousand Five Hundred) copies of a Book about the history of Sonali Bank PLC including extensive editing of the manuscript, proofreading, fact checking, book design & layout, indexing, bibliography, illustration, cover design & binding. The book will be a joint publication with Sonali Bank PLC.			
13.	Tender No.	Identification of Tender	Price of Schedule	Tender Security Amount	Completion Time
	2025/18	Printing and supply of 2,500 (Two Thousand Five Hundred) copies of a Book about the history of Sonali Bank PLC including extensive editing of the manuscript, proofreading, fact checking, book design & layout, indexing, bibliography, illustration, cover design & binding. The book will be a joint publication with Sonali Bank PLC.	Tk=1,000.00	Tk=,80,000/-	120 (One Hundred Twenty) Days
PROCURING ENTITY DETAILS					
14.	Name of Official Inviting Tender	Abdullah Foysal			
15.	Designation of Official Inviting Tender	Deputy General Manager, Common Services Division, Sonali Bank PLC, Head Office (5th floor), Motijheel C/A, Dhaka. Phone#02-223384642, email: dgmcsd@sonalibank.com.bd			
16.	Address of Official Inviting Tender	Common Services Division, Sonali Bank PLC, Head Office (5th floor), Motijheel C/A, Dhaka. Phone# 02-223384642, email: dgmcsd@sonalibank.com.bd			
17.	Contact Details	a) Saifun Nahar, Senior Principal Officer, CSD, SBL, HO, Dhaka. Cell : 01731-021656 b) Aminul Islam, Senior Officer, CSD, SBL,HO, Dhaka. Cell : 01716-016294			
18.	Issuance of Tender Schedule	Interested bidders are requested to pay price of tender documents in cash for Tender Schedule and also apply through company pad to proper tender authority.			
19.	The Procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage without showing any reasons.				

Sd/-

(Abdullah Foysal)

Deputy General Manager

Website- www.sonalibank.com.bde-mail Address: dgmcsd@sonalibank.com.bd