



SONALI BANK PLC  
Establishment & Engineering Division  
Engineering Department  
Head Office, Motijheel C/A, Dhaka.

**INVITATION FOR TENDER**

1	Name of Procuring Entity	Sonali Bank PLC, Establishment & Engineering Division, Engineering Department. Sonali Bank PLC, Head Office, Motijheel C/A, Dhaka.		
2	Invitation Ref. No. & Date	SBPLC/HO/EED/ED/LTM/Substation Servicing/19/2024; Date: 28/04/2024		
3	Procurement Method	Limited Tendering Method (LTM)		
4	Budget and Source of Fund	Own Fund of Sonali Bank PLC.		
5	Name of the Work	Price of Tender document	Tender Security	Completion Time
	Servicing of 1250 KVA and 1500 KVA sub-station equipments at Sonali Bank PLC. Head Office, Dhaka.	Tk.500/-	Tk.3,000/-	15 days
6	Price of Tender document & Tender Security shall be submitted in the form of pay order preferably from any Sonali Bank branch in favor of Additional Chief Engineer, Establishment & Engineering Division, Sonali Bank PLC, Head office, Dhaka.			
7	Tender Publication Date	28/04/2024		
	Tender Last Selling Date	13/05/2024 at 12.00 hour		
	Tender Closing Date and Time	13/05/2024 at 15.00 hour		
	Tender Opening Date and Time	13/05/2024 at 15.15 hour		
8	Selling Tender Document	Intended Bidder shall collect Tender document from Sonali Bank PLC, Establishment & Engineering Division upon submitting an application in their letter head pad along with the original pay order as price of Tender Document.		
9	Receiving Tender Document	Bidders should drop the hard copies as per serial no 12 of Tender notice including separate original pay order as tender security & price of the tender document in a sealed envelope addressing to official inviting the tender before <b>15.00 hour on 13/05/2024</b> into tender box of Engineering department.		
10	Place of Opening Tender document	Additional Chief Engineer's Chamber of Establishment & Engineering Division of Sonali Bank PLC, Head Office Building (5 <sup>th</sup> Floor), Motijheel C/A, Dhaka-1000.		
11	Eligibility of Tenderer	All the enlisted Tenderers of Sonali Bank PLC, Establishment & Engineering Division in (Mechanical/ Electrical) Work/Supply Category Group-1/2/3 are eligible for the Tender.		
12	Tenderer shall attach copies of the following documents with <b>hard copy</b> .	(a) Tender Submission letter (PG2-1) in the letter head pad of bidder. (b) Valid and up to date trade license. (c) Up to date Income Tax Clearance Certificate with TIN. (d) VAT Registration Certificate. (e) Copy of Enlistment (f) A duly completed and signed full Tender schedule with all forms. (g) Pay order for Tender security in original. All supporting papers should be attested by an officer not below the rank of Assistant Engineer or equivalent with their address.		
13	Name, Designation and Address of the official inviting Tender	Md. Abul Bashar, Additional Chief Engineer, Establishment & Engineering Division, Sonali Bank PLC, H/O, Motijheel C/A, Dhaka-1000.		
14	Contact Details	=>Nur-E-Fatima, Superintending Engineer, EED, ED, SBPLC, HO, Dhaka. Cell: 01717-563364 =>Md. Jafar Iqbal, Executive Engineer, EED, ED, SBPLC, HO, Dhaka. Cell : 01914-477067		
15	Other Conditions	(a) If communication is disrupted on the date of receiving and opening the Tender(s), the same will be received at the same time on the next working day. (b) The authority reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever. No claims will be entertained in this regard.		



  
Additional Chief Engineer