



**SONALI BANK LIMITED, HEAD OFFICE, DHAKA**  
**INFORMATION TECHNOLOGY DIVISION**  
**(IT Procurement and Maintenance)**  
**Invitation for Tender**

1709

**Procurement of Color Printer for Sonali Bank Limited**

01.	Procuring Entity Name	Deputy General Manager, Information Technology Division (IT Procurement and Maintenance), Sonali Bank Limited, Head Office, Dhaka.			
02.	Procuring Entity District	Dhaka, Bangladesh			
03.	Invitation Reference No. & Date	<b>Tender # 2021/89 &amp; 22/11/2021</b>			
04.	Procurement Method	Open Tendering Method			
05.	Budget and Source of Fund	Own			
06.	Tender Publication Date	<b>22/11/2021</b>			
07.	Last date of Token Collection	Date: 06/12/2021 Time : 05-00 PM			
08.	Tender closing date & time	Date: 07/12/2021 Time : 03-00 PM			
09.	Tender opening date & time	Date: 07/12/2021 Time : 03-15 PM			
10.	<b>Particulars</b>	Name & Address of the office.			
	Selling Tender Document	Bidder(s) must collect the respective tender schedule paying Tk=500.00 (Five Hundred) in cash from the following address: <i>Information Technology Division (IT Procurement and Maintenance), Sonali Bank Limited, Head Office (6<sup>th</sup> Floor), 35-42,44 Motijheel C/A, Dhaka-1000, Bangladesh.</i>			
	Submission of Tender Document	Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents including original tender security in a sealed envelope by 03-00 PM on 07/12/2021 at : <i>Information Technology Division (IT Procurement and Maintenance), Sonali Bank Limited, Head Office (6<sup>th</sup> Floor), 35-42,44 Motijheel C/A, Dhaka-1000, Bangladesh.</i>			
	Opening Tender Document	Information Technology Division (IT Procurement and Maintenance), Sonali Bank Limited, Head Office (6 <sup>th</sup> Floor) 35-42, 44 Motijheel C/A, Dhaka-1000, Bangladesh			
<b>INFORMATION FOR BIDDER</b>					
11.	Eligibility of Tenderer	As per Tender Document.			
12.	Brief Description of Goods & Related Services	Supply & Installation of Color Printer for Sonali Bank Limited.			
13.	Tender No.	Identification	Price of Tender Shedule	Tender Security Amount	Completion Time
	<b>2021/89</b>	Supply & Installation of Color Printer for Sonali Bank Limited.	Tk=500.00	Tk=4,000.00	15 (Fifteen) Day
<b>PROCURING ENTITY DETAILS</b>					
14.	Name of Official Inviting Tender	Areef Md. Taher			
15.	Designation of Official Inviting Tender	Deputy General Manager, Information Technology Division (IT Procurement and Maintenance), Sonali Bank Limited, Head Office (6 <sup>th</sup> floor), Motijheel C/A, Dhaka. Phone#02-223384167, email: <a href="mailto:dgmprrmit@sonalibank.com.bd">dgmprrmit@sonalibank.com.bd</a>			
16.	Address of Official Inviting Tender	Information Technology Division (IT Procurement and Maintenance), Sonali Bank Limited, Head Office (6 <sup>th</sup> floor), Motijheel C/A, Dhaka. Phone#02-223384167, email: <a href="mailto:dgmprrmit@sonalibank.com.bd">dgmprrmit@sonalibank.com.bd</a>			
17.	Contact Details	a) Munmun Mondal, Assistant General Manager, Information Technology Division (IT Procurement and Maintenance), SBL, HO, Dhaka. Cell : 01911977748 b) Md. Abdur Razzak, Principal Officer, Information Technology Division (IT Procurement and Maintenance), SBL,HO, Dhaka. Cell : 01794-082492			
18.	<b>The procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage without showing any reasons.</b>				

**(Areef Md. Taher)**

**Deputy General Manager**

Website- [www.sonalibank.com.bd](http://www.sonalibank.com.bd)

e-mail: [dgmprrmit@sonalibank.com.bd](mailto:dgmprrmit@sonalibank.com.bd)