



Sonali Bank PLC
General Manager's Office
Rajshahi.
Invitation For Tender

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|--------------------------|--|--|-------------------------|------------------------|-------------------|
| 01. | Procuring Entity Name | General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi. | | | |
| 02. | Procuring Entity District | Rajshahi, Bangladesh | | | |
| 03. | Invitation Reference No.& Date | SBPLC/GMO/Raj/Printer/OTM-12/2025 & 28/04/2025 | | | |
| 04. | Procurement Method | Open Tendering Method | | | |
| 05. | Budget and Source of Fund | Own source of Sonali Bank PLC. | | | |
| 06. | Tender Publication Date | 28/04/2025 | | | |
| 07. | Last date of Token Collection | Date: 12/05/2025 Time : 12-00 PM | | | |
| 08. | Tender closing date & time | Date: 12/05/2025 Time : 03-15 PM | | | |
| 09. | Tender opening date & time | Date: 12/05/2025 Time : 03-30 PM | | | |
| 10. | Particulars | Name & Address of the office. | | | |
| | Selling Tender Document | Intended Bidder shall collect Tender Document from Sonali Bank PLC, General Manager's Office, Rajshahi Upon submitting an application in their letter head pad along with the pay order as price of Tender Document. | | | |
| | Submission of Tender Document | Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents including original tender security in a sealed envelope by 03-15 PM on 12/05/2025 at: Sonali Bank PLC, General Manager's Office, Rajshahi. | | | |
| | Opening Tender Document | Sonali Bank PLC, General Manager's Office, Rajshahi. | | | |
| INFORMATION FOR BIDDER | | | | | |
| 11. | Eligibility of Tenderer | As per Tender Document. | | | |
| 12. | Brief Description of Goods & Related Services | Supply and installation of brand new 16 set Printer for Sonali Bank PLC, Principal Office, Rajshahi. | | | |
| 13. | Tender No. | Identification | Price of Tender Shedule | Tender Security Amount | Completion Time |
| | OTM-12 | Supply and installation of brand new 16 set Printer for Sonali Bank PLC, Principal Office, Rajshahi. | Tk=500.00 | Tk=10,000.00 | 15 (Fifteen) Days |
| PROCURING ENTITY DETAILS | | | | | |
| 14. | Name of Official Inviting Tender | Khokon Chandra Biawas | | | |
| 15. | Designation of Official Inviting Tender | General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi. Phone# +8802-588853490, email: gmrajshahi@sonalibank.com.bd | | | |
| 16. | Address of Official Inviting Tender | Sonali Bank PLC, General Manager's Office, Rajshahi. Phone# +8802-588853490, email: gmrajshahi@sonalibank.com.bd | | | |
| 17. | Contact Details | 1) Abu Sadek, Senior Principal Office, Sonali Bank PLC, General Manager's Office, Rajshahi. Cell : 01716-177619 2) S M Abdullah Omer, Senior Officer (IT Sonali Bank PLC, General Manager's Office, Rajshahi. Cell : 01738-178887 | | | |
| 18. | The procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage without showing any reasons. | | | | |

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(Khokon Chandra Biswas)

General Manager

Website- www.sonalibank.com.bd

e-mail: gmrajshahi@sonalibank.com.bd

Section 7. Technical Specifications

The Goods and related services shall comply with following Technical Specifications:

7.1: Technical Specification of brand new 16 set Printer for Sonali Bank PLC, Principal Office, Rajshahi.

| Laser Printer | | |
|---------------|---|--|
| SI | Item Descriptions | Printer Specification |
| 1 | Brand | Canon. |
| 2 | Model | To be mentioned by the bidder |
| 3 | Country Of Origin | To be mentioned by the bidder |
| 4 | Country Of Assemble | To be mentioned by the bidder |
| 5 | Web Address | To be mentioned by the bidder |
| 6 | Printing Method | Monochrome Laser Beam Printing |
| 7 | Print Speed | Simplex: A4:Up to 25 ppm Duplex: A4: Up to 7.7 spm (Sheets per minute) |
| 8 | Duplex Printing | Automatic, A4, Letter, Legal |
| 9 | Compatible Paper Size | A4, B5,A5, Legal, Letter, Envelop |
| 10 | Paper Type | Plain paper, Heavy Paper, Transparency, Label. |
| 11 | Print Resolution | Minimum 600x600 dpi |
| 12 | Print Quality with Image Refinement Quality | Minimum 1200x1200 dpi (equivalent) 2400(equivalent) x 600dpi |
| 13 | First Printout Time (FPOT) | Maximum 6.3 sec |
| 14 | Paper Input (Standard) | Minimum 240 Sheets |
| 15 | Paper Output | Minimum 90 Sheets |
| 16 | Multi-Purpose Tray | 1 sheet |
| 17 | Memory | Minimum 64 MB |
| 18 | Connectivity Technology | USB 2.0 or Higher, Network Port: RJ45 |
| 19 | Power Consumption | Operational Mode: |
| | | Standby Mode: |
| 20 | Toner Cartridge | To be mentioned by the bidder |
| 21 | Cartridge number | To be mentioned by the bidder |
| 22 | Accessories | Printer cable/USB cable, Power Cord, One Bundled Cartridge, Driver S/W, Operating Manual. Must be provide Microsoft Software Installer(.msi) Package |
| 23 | Device Certification | To be mentioned by the bidder |
| 24 | Warranty | Minimum 1(One) year full warranty with onsite support, parts, labor and replacement. |

(Handwritten signatures and initials)

