



Sonali Bank PLC
General Manager's Office
Rajshahi.
Invitation For Tender

01.	Procuring Entity Name	General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi.			
02.	Procuring Entity District	Rajshahi, Bangladesh			
03.	Invitation Reference No. & Date	SBPLC/GMO/Raj/Printer/OTM-13/2025 & 28/04/2025			
04.	Procurement Method	Open Tendering Method			
05.	Budget and Source of Fund	Own source of Sonali Bank PLC.			
06.	Tender Publication Date	28/04/2025			
07.	Last date of Schedule Collection	Date: 12/05/2025 Time : 12-00 PM			
08.	Tender closing date & time	Date: 12/05/2025 Time : 03-15 PM			
09.	Tender opening date & time	Date: 12/05/2025 Time : 03-30 PM			
10.	Particulars	Name & Address of the office.			
	Selling Tender Document	Intended Bidder shall collect Tender Document from Sonali Bank PLC, General Manager's Office, Rajshahi Upon submitting an application in their letter head pad along with the pay order as price of Tender Document.			
	Submission of Tender Document	Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents including original tender security in a sealed envelope by 03-15 PM on 12/05/2025 at: Sonali Bank PLC, General Manager's Office, Rajshahi.			
	Opening Tender Document	Sonali Bank PLC, General Manager's Office, Rajshahi.			
INFORMATION FOR BIDDER					
11.	Eligibility of Tenderer	As per Tender Document.			
12.	Brief Description of Goods & Related Services	Supply and installation of brand new 16 set Printer for Sonali Bank PLC, Principal Office, Pabna.			
13.	Tender No.	Identification	Price of Tender Shedule	Tender Security Amount	Completion Time
	OTM-13	Supply and installation of brand new 16 set Printer for Sonali Bank PLC, Principal Office, Pabna.	Tk=500.00	Tk=10,000.00	15 (Fifteen) Days
PROCURING ENTITY DETAILS					
14.	Name of Official Inviting Tender	Khokon Chandra Biawas			
15.	Designation of Official Inviting Tender	General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi. Phone# +8802-588853490, email: gmr@sonalibank.com.bd			
16.	Address of Official Inviting Tender	Sonali Bank PLC, General Manager's Office, Rajshahi. Phone# +8802-588853490, email: gmr@sonalibank.com.bd			
17.	Contact Details	1) Abu Sadek, Senior Principal Office, Sonali Bank PLC, General Manager's Office, Rajshahi. Cell : 01716-177619 2) S M Abdullah Omer, Senior Officer (IT Sonali Bank PLC, General Manager's Office, Rajshahi. Cell : 01738-178887			
18.	The procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage without showing any reasons.				

②
(Khokon Chandra Biswas)
General Manager
 Website- www.sonalibank.com.bd
 e-mail: gmrhajshahi@sonalibank.com.bd

Procurement of brand new 16 set Printer.

[Handwritten signatures]



Section 7. Technical Specifications

The Goods and related services shall comply with following Technical Specifications:

7.1: Technical Specification of brand new 16 set Printer for Sonali Bank PLC, Principal Office, Pabna.

Laser Printer		
SI	Item Descriptions	Printer Specification
1	Brand	Canon.
2	Model	To be mentioned by the bidder
3	Country Of Origin	To be mentioned by the bidder
4	Country Of Assemble	To be mentioned by the bidder
5	Web Address	To be mentioned by the bidder
6	Printing Method	Monochrome Laser Beam Printing
7	Print Speed	Simplex: A4:Up to 25 ppm Duplex: A4: Up to 7.7 spm (Sheets per minute)
8	Duplex Printing	Automatic, A4, Letter, Legal
9	Compatible Paper Size	A4, B5,A5, Legal, Letter, Envelop
10	Paper Type	Plain paper, Heavy Paper, Transparency, Label.
11	Print Resolution	Minimum 600x600 dpi
12	Print Quality with Image Refinement Quality	Minimum 1200x1200 dpi (equivalent) 2400(equivalent) x 600dpi
13	First Printout Time (FPOT)	Maximum 6.3 sec
14	Paper Input (Standard)	Minimum 240 Sheets
15	Paper Output	Minimum 90 Sheets
16	Multi-Purpose Tray	1 sheet
17	Memory	Minimum 64 MB
18	Connectivity Technology	USB 2.0 or Higher, Network Port: RJ45
19	Power Consumption	Operational Mode: Standby Mode:
		To be mentioned by the bidder
20	Toner Cartridge	To be mentioned by the bidder
21	Cartridge number	To be mentioned by the bidder
22	Accessories	Printer cable/USB cable, Power Cord, One Bundled Cartridge, Driver S/W, Operating Manual. Must be provide Microsoft Software Installer(.msi) Package
23	Device Certification	To be mentioned by the bidder
24	Warranty	Minimum 1(One) year full warranty with onsite support, parts, labor and replacement.

(Handwritten signatures and initials)

