



Sonali Bank PLC
General Manager's Office
Rajshahi.
Invitation For Tender

01.	Procuring Entity Name	General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi.
02.	Procuring Entity District	Rajshahi, Bangladesh
03.	Invitation Reference No. & Date	SBPLC/GMO/Raj/Printer/OTM-17/2025 & 28/04/2025
04.	Procurement Method	Open Tendering Method
05.	Budget and Source of Fund	Own source of Sonali Bank PLC.
06.	Tender Publication Date	28/04/2025
07.	Last date of Schedule Collection	Date: 12/05/2025 Time : 12-00 PM
08.	Tender closing date & time	Date: 12/05/2025 Time : 03-15 PM
09.	Tender opening date & time	Date: 12/05/2025 Time : 03-30 PM
10.	Particulars	Name & Address of the office.
	Selling Tender Document	Intended Bidder shall collect Tender Document from Sonali Bank PLC, General Manager's Office, Rajshahi Upon submitting an application in their letter head pad along with the pay order as price of Tender Document.
	Submission of Tender Document	Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents including original tender security in a sealed envelope by 03-15 PM on 12/05/2025 at: Sonali Bank PLC, General Manager's Office, Rajshahi.
	Opening Tender Document	Sonali Bank PLC, General Manager's Office, Rajshahi.

INFORMATION FOR BIDDER

11.	Eligibility of Tenderer		As per Tender Document.		
12.	Brief Description of Goods & Related Services		Supply and installation of brand new 52 set Flatbed/A4 Size Document Scanner for Sonali Bank PLC, GMO, Rajshahi, Principal Office, Pabna, Principal Office, Naogaon, Principal Office, Natore, Principal Office, Chapainawabganj & Rajshahi Corporate Branch, Rajshahi.		
13.	Tender No.	Identification	Price of Tender Shedule	Tender Security Amount	Completion Time
	OTM-17	Supply and installation of brand new 52 set Flatbed/A4 Size Document Scanner for Sonali Bank PLC, GMO, Rajshahi, Principal Office, Pabna, Principal Office, Naogaon, Principal Office, Natore, Principal Office, Chapainawabganj & Rajshahi Corporate Branch, Rajshahi.	Tk=500.00	Tk=10,000.00	15 (Fifteen) Days

PROCURING ENTITY DETAILS

14.	Name of Official Inviting Tender	Khokon Chandra Biawas
15.	Designation of Official Inviting Tender	General Manager, Sonali Bank PLC, General Manager's Office, Rajshahi. Phone# +8802-588853490, email: gmrashahi@sonalibank.com.bd
16.	Address of Official Inviting Tender	Sonali Bank PLC, General Manager's Office, Rajshahi. Phone# +8802-588853490, email: gmrashahi@sonalibank.com.bd
17.	Contact Details	1) Abu Sadek, Senior Principal Office, Sonali Bank PLC, General Manager's Office, Rajshahi. Cell : 01716-177619 2) S M Abdullah Omer, Senior Officer (IT Sonali Bank PLC, General Manager's Office, Rajshahi. Cell : 01738-178887
18.	The procuring Entity reserves the right to accept or reject any or all tenders (partly or fully) at any stage without showing any reasons.	

(Khokon Chandra Biswas)

General Manager

Website- www.sonalibank.com.bd

e-mail: gmrashahi@sonalibank.com.bd

Procurement of brand new 16 set Printer.



Section 7. Technical Specifications

The Goods and related services shall comply with following Technical Specifications:

7.1: Technical Specification of brand new 52 set Flatbed/A4 Size Document Scanner for Sonali Bank PLC, GMO, Rajshahi, Principal Office, Pabna, Principal Office, Naogaon, Principal Office, Natore, Principal Office, Chapainawabganj & Rajshahi Corporate Branch, Rajshahi.

01	Brand	:	Canon.
02	Model	:	CanoScan LiDE300 Or Updated Version.
03	Country of Origin	:	To be mentioned by the bidder.
04	Country of Manufacture	:	To be mentioned by the bidder.
05	Web address	:	Product must be shown in manufacturing website.
06	Scanner type	:	Flatbed Colour Scanner
07	Scanning Technology	:	Contact Image Sensor (CIS)
08	Scanning Area/Document Size	:	Minimum A4 Size document
09	Optical Resolution	:	Minimum 2400×2400 dpi
10	Scanning Speed	:	(Colour) 14.8 msec/line (2400 dpi) 6.6 msec/line (1200 dpi) 3.6 msec/line (600 dpi) 2.2 msec/line (300 dpi) (Grayscale, B&W) 4.3 msec/line (2400 dpi) 2.2 msec/line (1200 dpi) 1.3 msec/line (600 dpi) 2.2 msec/line (300 dpi)
11	Connectivity	:	USB 2.0 or Higher
12	Supported Operating Systems	:	Minimum Windows 10 (32-bit and 64-bit) or Higher.
13	Power Supply	:	AC power Supply or USB via USB connector to the host computer.
14	Accessories	:	USB cord, Driver, Manual and other accessories comes with the device. Must provide Microsoft Software Installer(.msi) Package.
15	Device Certification	:	To be mentioned by the bidder.
16	Warranty	:	Minimum 01 (One) years full warranty with onsite support, parts, labor and replacement.

(Handwritten signatures and initials)

