



SONALI BANK PLC.
GENERAL MANAGER'S OFFICE,
RANGPUR

Invitation for Tender

Procurement of A4 Size Flatbed Scanner for Sonali bank PLC, General Manager's Office, Rangpur; All Principal Office under General Manager's office, Rangpur and their Branches.

01.	Procuring Entity Name	General Manager, Sonali Bank PLC, General Manager's Office, Rangpur.			
02.	Procuring Entity District	Rangpur, Bangladesh			
03.	Invitation Reference No. & Date	SBPLC/GMOR/IT/Scanner/OTM/2025/01, Date: 14/07/2025			
04.	Procurement Method	Open Tendering Method (OTM)			
05.	Budget and Source of Fund	Own			
06.	Tender Publication Date	14/07/2025			
07.	Last date of Token Collection	Date: 30/07/2025 up to 11.59 AM			
08.	Tender closing date & time	Date: 30/07/2025 up to 3.00 PM			
09.	Tender opening date & time	Date: 30/07/2025 at 3.15 PM			
10.	Particulars	Name & Address of the office.			
	Selling Tender Document	Bidder(s) must collect the respective tender schedule paying Tk=500.00 (Five Hundred) in cash from the following address: Sonali Bank PLC., General Manager's Office, Rangpur.			
	Submission of Tender Document	Bidders must submit hard copies of all forms (Price schedule, Technical Specifications etc.) & required documents in a sealed envelope by 03.00 PM on 30/07/2025 at Sonali Bank PLC, General Manager's Office, Rangpur.			
	Place of Opening Tender document	Assistant General Manager's Room, Sonali Bank PLC., General Manager's Office, Rangpur.			
INFORMATION FOR BIDDER					
11.	Eligibility of Tenderer	As per Tender Document.			
12.	Brief Description of Goods & Related Services	Supply 54 (Fifty Four) A4 Size Flatbed Scanner Scanner for Sonali bank PLC, General Manager's Office, Rangpur; All Principal Office under General Manager's office, Rangpur and their Branches.			
13.	Tender No.	Identification	Price of Tender Schedule	Tender Security Amount	Completion Time
	OTM/2025/01	Supply 54 (Fifty Four) A4 Size Flatbed Scanner Scanner for Sonali bank PLC, General Manager's Office, Rangpur; All Principal Office under General Manager's office, Rangpur and their Branches.	Tk=500.00	Tk=10,000.00	15 (Fifteen) Days
PROCURING ENTITY DETAILS					
14.	Name of Official Inviting Tender	Md. Aminul Islam			
15.	Designation of Official Inviting Tender	General Manager			
16.	Address of Official Inviting Tender	Sonali Bank PLC, General Manager's Office, Rangpur, Phone-02589962238.			
17.	Contact Details	a) Shukanto Kumar Ghatak, Deputy Chief Engineer, Sonali Bank PLC, General Manager's Office, Rangpur. Cell: 01712-622600. b) Md. Humayun Kabir, Assistant Engineer(IT), Sonali Bank PLC, General Manager's Office, Rangpur. Cell : 01737895733.			
18.	(a) If communication is disrupted on the date of receiving and opening the Tender(s), the same will be received at the same time on the next working day. (b) The procuring entity reserves the right to accept or reject all tenders without assigning any reasons wathoever. No claims will be entertained in this regard.				

Shukanto Kumar Ghatak
Deputy Chief Engineer