



# সোনালী ব্যাংক পিএলসি

বিশ্বস্ত ও স্মার্ট

## Invitation for Tender

1.	Name of Procuring Entity	: Sonali Bank PLC, General Manager's Office, Khulna.
2.	Invitation Ref. No. & Date	: SBPLC/GMOK/COMP- KHULNA/LTM/2025(04)/ 618 Date: 22.06.2025
3.	Procurement Method	: Limited Tendering Method (LTM)
4.	Budget and Source of Fund	: Own Fund of Sonali Bank PLC.
5.	Name of the Work	Price of Tender document Tk.500.00 (Five Hundred)
		Tender Security 13,800/-
		Completion Time 30 (Thirty days)
6.	Supply & installation of 05(Five) Desktop Computer & 08(Eight) Offline UPS (650VA) & 01 (One) Laptop For Khulna Corporate Branch, Daulatpur Corporate Branch & Sonali Bank Training Institute, Khulna Under General Manager's Office, Khulna.	
6.	Price of Tender document & Tender Security shall be submitted in the form of pay order preferably from any Sonali Bank branch in favor of General Manager's Office, Khulna.	
7A.	Tender Publication Date	23/06/2025 (Sunday)
7B.	Tender Last Selling Date and Time	07/07/2025 Time: 03.00 PM
7C.	Tender Closing Date and Time	08/07/2025 Time: 03.00 PM
7D.	Tender Opening Date and Time	08/07/2025 (Tuesday) Time: 03.15 PM
8.	Selling Tender Document	Intended Bidder shall collect Tender documents from Sonali Bank PLC, General Manager's Office, Khulna upon submitting an application in their letter head pad along with pay order as mentioned price of Tender Document.
9.	Receiving Tender Document	Bidders should drop the hard copies as per serial no 12 of Tender notice including original pay order as tender security(if any) in a sealed envelope addressing to official inviting the tender before <b>03.00 PM</b> on 08/07/2025 into tender box of General Manager's Office, Khulna.
10.	Place of Opening Tender document	Deputy General Manager's Chamber at Sonali Bank PLC, General Manager's Office, Khulna.
11.	Eligibility of Tenderes	All the enlisted Vendors of Sonali Bank PLC, Information Technology Division (IT Procurement & Maintenance) are eligible for the Tender & Any other According to PPR-2008.
12.	Tenderer shall submit copies of the following documents.	(a) Valid and up to date trade license. (b) Up to date Income Tax Clearance Certificate with TIN. (c) VAT Registration Certificate. (d) Tender Submission letter (PW2-1) in the letter head pad of bidder. (e) A duly completed and signed full Tender schedule (including Section-6) of requirement. (f) Pay order for Tender security in original on favor of General Manager, Sonali Bank PLC, General Manager's Office, Khulna. (g) Copy of Enlistment Letter provided by Sonali Bank PLC
13.	Name, Designation of the official inviting Tender	Zahidul Islam Mollah, General Manager, Sonali Bank PLC, General Manager's Office, Khulna.
14.	Contact for Technical Details	=> Md. Muradul Islam, Senior Programmer, Sonali Bank PLC, General Manager's Office, Khulna. Cell : 01711-154220
	Contact for Tender Schedule	=> Barun Kumar Biswas, Assistant Engineer (IT), Sonali Bank PLC, General Manager's Office, Khulna. Cell : 01911-142101
15.	Other Conditions	(a) If communication is disrupted on the date of receiving and opening the Tender(s), the same will be received at the same time on the next working day. (b) The authority reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever. No claims will be entertained in this regard. (c) All the Rules & Regulations of PPA-2006 & PPR-2008 Must Be followed. (d) Vendor must provide a self declaration that Machine/Parts will be replaced within 24 hours in Dhaka City and 72 hours outside of Dhaka city (e) Vendor must have the capability to support anywhere in Bangladesh at District level

**Distribution: Please notify this information and circulation in your notice board.**

1. Deputy General Manager, Sonali Bank PLC, Principal Office, Khulna.
2. Deputy General Manager, Sonali Bank PLC, Khulna Corporate Branch, Khulna.
3. Website Copy
4. Notice Board Copy
5. Office Copy

Deputy General Manager