



SONALI BANK PLC
Establishment & Engineering Division
Head Office, Motijheel C/A, Dhaka.

INVITATION FOR TENDER

1	Name of Procuring Entity	Establishment & Engineering Division, Engineering Department, Sonali Bank Plc, Head Office, Motijheel C/A, Dhaka.		
2	Invitation Ref. No. & Date	SBL/HO/EED/ED/LTM/39 ; Date: 29/05/2023		
3	Procurement Method	Limited Tendering Method (LTM)		
4	Budget and Source of Fund	Own Fund of Sonali Bank PLC .		
5	Name of the Work	Price of Tender document	Tender Security	Completion Time
	Supply & installation of brand new 01 Set 4.0 ton capacity split type ceiling suspended air cooler at Godown of Common Services Division Sonali Bank PLC. Head Office, Dhaka.	Tk.500.00	Tk.7,000.00	15 days
6	Price of Tender document & Tender Security shall be submitted in the form of pay order preferably from any Sonali Bank branch in favor of Chief Engineer, Establishment & Engineering Division, Sonali Bank Plc , Head office, Dhaka.			
7	Tender Publication Date	01/06/2023		
	Tender Last Selling Date	15/06/2023 at 12.00 PM		
	Tender Closing Date and Time	15/06/2023 at 3.00 PM		
	Tender Opening Date and Time	15/06/2023 at 3.15 PM		
8	Selling Tender Document	Intended Bidders shall collect Tender Document from Sonali Bank PLC, Establishment & Engineering Division upon submitting an application in their letter head pad along with the pay Order as Price of Tender document.		
9	Receiving Tender Document	Bidders should drop the hard copies as per serial no 12 of Tender notice including original pay order as tender security in a sealed envelope addressing to official inviting the tender before 3.00 PM on 15/06/2023 into tender box of Engineering department.		
10	Place of Opening Tender document	Additional Chief Engineer's Chamber of Engineering Department of Sonali Bank Plc , Head Office Building (5 th Floor), Motijheel C/A, Dhaka-1000.		
11	Eligibility of Tenderer	All the enlisted Tenderers with Sonali Bank Plc , Establishment & Engineering Division, (Electrical/Mechanical) Work Group- 1/2/3 are eligible for the Tender.		
12	Tenderer shall attach copies of the following documents with hard copy .	(a) Tender Submission letter (PG2-1) in the letter head pad of bidder. (b) Valid and up to date trade license. (c) Up to date Income Tax Clearance Certificate with TIN. (d) VAT Registration Certificate. (e) Copy of Enlistment letter (f) A duly completed and signed full Tender schedule with all forms. (g) Pay order for Tender security in original. All supporting papers should be attested by an officer not below the rank of Assistant Engineer or equivalent with their address.		
13	Name, Designation and Address of the official inviting Tender	Md.Abul Bashar Additional Chief Engineer, Establishment & Engineering Division, Sonali Bank Plc , H/O, Motijheel C/A, Dhaka-1000. Phone- 02-41051440		
14	Contact Details	☐ Md. Jafar Iqbal, Executive Engineer, EED, ED, SBL, HO, Dhaka. Cell: 0191-4477067 ☐ Al-Amin, Assistant Engineer, EED, ED, SBL, HO, Dhaka. Cell: 01911175100		
15	Other Conditions	(a) If communication is disrupted on the date of receiving and opening the Tender(s), the same will be received at the same time on the next working day. (b) The authority reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever. No claims will be entertained in this regard.		



Additional Chief Engineer