


Request for Expression of Interest (EQI)**Sonali Bank Limited**

Establishment & Engineering Division

Engineering Department

Head Office, Dhaka.

1.	Name of Procuring Entity	Sonali Bank Limited, Establishment & Engineering Division, Engineering Department, Head Office, Dhaka.
2.	Procuring Entity Code	NIL
3.	Procuring Entity District	Dhaka.
4.	Expression of Interest (EOI) for Selection of Consulting Firm	Consulting Firm for performing of detail design works of a 4 (Four) Storied Bank Building (5 storied foundation) of Sonali Bank Limited, Tangail Branch, Tangail.
5.	Ref. No. & Date of EOI Notice	EED/ED/SBL/HO/EOI/192, Date:12-06-2019
KEY INFORMATION :		
6.	Procurement Sub-method :	Quality and Cost Based Selection (QCBS) Method
FUNDING INFORMATION :		
7.	Budget & Source of Fund	Own fund of Sonali Bank Limited.
8.	Development Partner	Not Applicable.
PARTICULAR INFORMATION :		
9.	Project/Program code	Not Applicable.
10.	Project/Program name	Not Applicable.
11.	EOI Publication date	16-06-2019
12.	Last Date & Time of EOI Proposal Submission	02-07-2019 up to 3.00 pm
13.	EOI Proposal Opening Date & Time	02-07-2019 at 3.15 pm
14.	Name & Address of the receiving Office	Chief Engineer, Establishment & Engineering Division, Engineering Department, 5 th floor, Sonali Bank Limited, Head Office, Dhaka-1000.
INFORMATION FOR APPLICANT :		
15.	Brief description of Assignment	<p>Consultancy service for preparing a master plan & designing of a 4 (Four) Storied Bank Building (Five storied foundation) of Sonali Bank Limited, Tangail Branch, Tangail.</p> <p>i) Perform digital survey of the project area and make a report.</p> <p>ii) Prepare a preliminary master plan of the project.</p> <p>iii) Finalized the preliminary master plan of the project.</p> <p>iv) Preparation & submission of detail Architectural plan, Structural design, Sanitary & plumbing design, Electrical & Mechanical plan, Fire Safety Plan, estimated cost, tender document etc.</p> <p>v) All Design, Drawing & Estimated cost must be vetted from Bank's nominated firm/institution by consultant own cost.</p> <p>vi) Building plan is to be approved from Municipality & other approval Authorities by consultant own cost.</p> <p>vii) Supervise the construction works & perform all the required quality tests from a renowned Laboratory/ Institution selected by Bank</p>
16.	Qualification and Experience	<p># Interested consulting firms are invited to provide information indicating that they are qualified to perform the services. The consulting firm should be experienced and reputed in the similar field. Interested firms should submit the following information in sufficient detail including brochures, description of experience in similar assignments, summaries of firm's technical and managerial capabilities, availability of appropriate skills among key staffs with short biographies, availability of resources etc.</p> <p># The financial capability should be shown as financial turn over supported by a registered Audit Firm or based on experience certificates of the services for the last three years.</p> <p># The interested applicants should submit their respective application including the following to facilitate short listing of respondents by Sonali Bank Limited.</p> <p>i) Registration of firm (Trade License/Certificate of Incorporation).</p> <p>ii) Availability of key professionals.</p> <p>iii) Availability of resources</p> <p>iv) Turnover of the consulting firm</p> <p>v) Experience of the firm(s) in similar consulting services in last 5 years of at least one 6 storied commercial building.</p> <p>vi) Experience of the firm(s) in other related works.</p> <p>vii) Support services of the firm(s).</p> <p>viii) Vat registration & Income tax clearance certificate including e-Tin</p>
17.	Association with foreign firms	Not applicable
18.	Other details :	<p># The firm(s) may form Joint-Venture, Consortium or Association (JVCA) to enhance their qualifications, but should mention whether the Association is in the form of a "Joint-Venture" or "Sub-Consultancy". In the case of joint-venture, all firms/entities shall be jointly and severally liable for the entire consultant's obligations under the contract.</p> <p># But in case of sub-consultancy the lead firm shall sign the contract and shall be liable for the entire consultant's obligations under the contract. It is preferable to limit the total number of firms including their associates to maximum of four.</p> <p>Special instructions: Incomplete/partial EQI will be rejected. # Interested firm(s) must provide focused information demonstrating that they are qualified to perform the services. # Interested consulting firm(s) may obtain additional information from the office mentioned below during office hours on Sunday to Thursday. # The application in sealed Envelope is to be submitted to Chief Engineer, Establishment & Engineering Division, Engineering Department, Sonali Bank Limited, Head Office, Dhaka by 3.00 p.m. on date: 02-07-2019 and be clearly marked on the top of the Envelope EOI for Consultant.</p>
PROCURING ENTITY DETAILS :		
19.	Name & Designation of Officials inviting of EOI	Md. Delower Hossain, Chief Engineer.
20.	Address & Contact Details of the Official Inviting of EOI	Establishment & Engineering Division, Engineering Department, Sonali Bank Limited, Head Office, Dhaka. Phone: 9555139, Mobile: 01701209218, Mail: dgmeed@sonalibank.com.bd
21.	The authority reserves the right to accept or reject, any or all the EOI or annul the EOI process at any stage without assigning any reason(s) and without incurring any liability to the affected application(s). Due to any unavoidable reasons, if the tender can't open in due date, then it will be opened at the next office day.	


(Md. Delower Hossain)
Chief Engineer