



SONALI BANK LIMITED
Establishment & Engineering Division
(Engineering Department)
Head Office, Motijheel C/A, Dhaka.

Invitation for e-Tender

1.	Name of Procuring Entity	Sonali Bank Limited, Establishment & Engineering Division, Head Office, Motijheel C/A, Dhaka.		
2.	Invitation Ref. No. & Date	EED/ED/SBL/HO/OTM/128, Date: 28/12/2016		
3.	Procurement Method	Open Tendering Method (OTM) as stated in Sonali Bank Limited own Purchase Manual		
4.	Budget and Source of Fund	Own Source of Sonali Bank Limited.		
5.	Name of the Work		Tender Security	Completion Time
	Supply & installation of 2 Nos 2.0 Ton Capacity split type Air cooler at Computer Enclave of Sonali Bank Limited, Sonargoan Road Branch Dhaka & 1 No 2.0 Ton Capacity split type Air cooler at Computer Enclave of Sonali Bank Limited, College gate Branch, Dhaka .		Tk. 5,500/- (Five Thousand Five Hundred)	15 (Fifteen) Calendar days
6.	Token Collection, Closing & Opening			
(a)	Tender Publication Date	29-12-2016		
(b)	Tender Closing Date and Time	15-01-2017 up to 15.00 hour		
(c)	Tender Opening Date and Time	15-01-2017 at 15.15 hour		
7.	Selling Tender Document	a) Intended Bidders require to register first through bidders link of Sonali Bank Limited e-Tender System web portal: 114.130.43.25/home.html or www.sonalibank.com.bd . * Please Use Internet Explorer (IE) for better performance.		
8.	Receiving Tender Document	a) Bidder(s) must submit tender only electronically through the web portal : 114.130.43.25/home.html or www.sonalibank.com.bd . b) In addition, Bidders must submit hard copies of all forms (Full Text Schedule) & required documents including separate original pay order for tender security & price of tender document in a sealed envelope from 15-01-2017 during Office hour to Assistant General Manager, Engineering Department, Establishment & Engineering Division(5 th Floor), Sonali Bank Limited, Head Office, Dhaka-1000. Scan copies of pay order for tender security & price of tender document must be uploaded through online. Provided that without submitting the tender electronically, bidders offer will not be considered for evaluation.		
9.	Place of Opening Tender document	TOC & TEC Room of Engineering Department of Sonali Bank Limited, Head Office Building (5 th Floor), Motijheel C/A, Dhaka-1000.		
10.	Eligibility of Tenderer	Contractors /Construction Firms who have: i. Not been prevented by order of any judicial court from entering into and/ or signing contract with the procuring entity. ii. Minimum last 03 (Three) years general experience in similar works preceding the date of publication of IFT in the website. iii. The experience of satisfactory completion of Air-Cooler works in Government/Semi-Government/ Autonomous body/Reputed Limited Company at least Tk 1.30 (One Lac Thirty Thousand) Lac in a single tender during the last 3 years. iv. Minimum annual average Turn Over in the last 3 (three) years preceding the date of submission of Tender is not less than Tk 40.00 (Forty) lac. v. Minimum Cash Flow (Liquid asset/ Credit limit) from Bank is Tk 2.00 Lac (Two Lac). vi. Up-to-date ABC electrical Contractory license of the bidding entity or electrical ABC/BC Supervisory license of technical personnel working in the bidding entity. Tenderers must furnish all the necessary supporting documents mentioned in Tender Data Sheet (TDS) and Tender Information Sheet (TIS). All these supporting papers should be attested by an officer not below the rank of Executive Engineer or equivalent with their address and telephone number.		
11.	Tenderer to attach copies of the following documents.	a) Valid and up to date trade license. (b) Up to date Income Tax Clearance Certificate. c) VAT Registration Certificate. d) Certificate of satisfactory completion of similar works of minimum value as specified in TDS/IFT. e) Statement of accounts/Audited balance sheet of the company showing of Annual Average Turn Over for the last 03 (three) years as specified in TDS/IFT. f) Statement of Cash Flow (Liquid asset/ Credit limit) from Bank as specified in TDS/IFT. . g) Up-to-date ABC/BC electrical Supervisory license. h) Original Catalogue/Brochure. i) A duly completed & Signed price offer as per schedule of item (section-6). All prices shall be in the form of Bangladeshi Taka and inclusive of VAT, TAX and others as per govt rules. j) Affidavit/Declaration of legal ownership/Certificate of Article of incorporation. k) Tender Submission Letter in letter head. l) Bio-data of key personnel to carry out the functions stated in the schedule shall be employed by the contractor. m) Others as Stated in tender document.		
12.	Price of Tender Document	Tk.300/-(Three Hundred) (Non-Refundable) in the form of pay order from preferably any Sonali Bank Branch in favour Dy. General Manager, Establishment & Engineering Division. Scan copies of pay order for price of tender document must be uploaded through online.		
13.	Name, Designation and Address of the official inviting Tender	Enamul Haque, Deputy General Manager, Establishment & Engineering Division, Sonali Bank Limited, Head Office, Motijheel C/A, Dhaka-1000. Phone- 9555139.		
14.	Contact Details	a) Nur-E-Fatima, Executive Engg (Mech)/Tulsi Kumar Sen, Assistant Engg (Elec), EED, ED, SBL, HO, Dhaka. Cell : 01759432953 b) Md. Shafiul Azam, Principal Officer, ITD, SBL, HO, Dhaka. Cell : 01715192027		
15.	The procuring entity reserves the right to accept or reject all tenders.			



(Enamul Haque)
Deputy General Manager