



Invitation for e-Tender

1.	Name of Procuring Entity	Establishment & Engineering Division, Sonali Bank Limited, Head Office, Motijheel C/A, Dhaka.	
2.	Invitation Ref. No. & Date	EED/ED/SBL/HO/OTM/230, Date: 29/07/2019	
3.	Procurement Method	Open Tendering Method (OTM)	
4.	Budget and Source of Fund	Own Source of Sonali Bank Limited.	
5.	Name of the Work		Tender Security
	Supply & Installation of 1) Brand New 30KVA/24 KW (Prime rated) Sound Attenuated Canopy & ATS Enclosed Three Phase Diesel Generator at Netrokona Bank Building, Netrokona and Brand New 7 KVA/ 7 KW (Prime rated) Sound Attenuated Canopy & Manual Changeover switch Enclosed single Phase Diesel Generator at 2) Bakharnagar Branch, Narsingdi, 3) Tushkhali Branch, Pirojpur. 4) Burimari Branch, Lalmonirhat of Sonali Bank Limited.		Tk 70,000.00
			(Seventy Thousand)
			Completion Time
			60 (Sixty) days
6.	Tender Closing & Opening		
a)	Tender Publication Date	31-07-2019	
b)	Tender Closing Date and Time	27-08-2019 up to 14.00 hour	
c)	Tender Opening Date and Time	27-08-2019 at 14.15 hour	
7.	Selling Tender Document	a) Intended Bidders require registering first through bidder's link of Sonali Bank Limited e-Tender System web portal: 114.130.43.25/home.html or www.sonalibank.com.bd . b) To download the respective tender schedule, registered bidder(s) must log-in to Sonali Bank Ltd. E-Tender Portal. * Please Use Internet Explorer (IE).	
8.	Receiving Tender Document	a) Bidder(s) must submit tender electronically through the web portal : 114.130.43.25/home.html or www.sonalibank.com.bd . b) In addition, Bidders should drop hard copies as per serial no-12 including separate original pay order as tender security & price of the tender document in a sealed envelope addressing to official inviting the tender before 15.00 hour on 27/08/2019 in tender Box of Engineering Department; Without submitting the tender electronically, bidders offer shall not be considered for evaluation.	
9.	Place of Opening Tender document	Chamber of Chief Engineer of Engineering Department of Sonali Bank Limited, Head Office Building (5 th Floor), Motijheel C/A, Dhaka-1000.	
10.	Eligibility of Tenderer	Contractors who have: i. Not been prevented by order of any judicial court from entering into and/ or signing contract with the procuring entity. ii. Minimum last 03 (Three) years general experience in similar supply preceding the date of publication of IT in the website. iii. Experience of satisfactory completion of generator supply, installation and related works in Government/Semi-Government/ Autonomous body/Limited company at least Tk.15.00 (Fifteen) lac in a single tender during the last 03(three) years. iv. Minimum Liquid asset i.e Working capital/ Credit line is Tk. 20.00 (Twenty) lac. Tenderers shall be the Generator Manufacturer or Authorized Distributor/ Agent /Authorized Importer of Generator Manufacturer. Tenderer should submit the Authorization/Agency ship/Distributorship certificate from Generator manufacture with Manufacturer's Standard certificate (NEMA/IEC/VDE/JIS/ISO etc.).	
11.	Tenderer to scan and uploaded the following document on e-tender portal.	(a) Tender Submission Letter (as per format PG2-1) in letter head of bidder. (b) Scan copy of Pay order for Tender security (c) Scan copy of Pay Order for Tender Document. (d) A duly completed & signed priced bill of quantity/Schedule of requirements (section-6).	
12.	Tenderer to attach copies of the following documents in hard copies.	(a) Valid and up to date trade license. (b) Up to date Income Tax Clearance Certificate with TIN. (c) VAT Registration Certificate. (d) Certificate of satisfactory completion of generator supply, installation and related works in Government/Semi-Government/ Autonomous body/limited company for at least Tk. 15.00 (Fifteen) lac in a single tender during the last 03(three) years.. (e) Statement of Liquid asset i.e Working capital/ Credit line of minimum Tk. 20.00 (Twenty) lac. (f) Original Catalogue/Brochure. (g) Certificate of Manufacturer Authorization. (h) Affidavit Declaration of legal ownership Certificate of incorporation. (i) Declaration of submission of import document of generator & relevant papers before installation. (j) Tender Submission Letter (Form PG2-1) in bidder letter head. (k) Bio-data of key personnel employed by the contractor to carry out the functions stated in the schedule. (l) Own equipment list. (m) Standard Certificates (ISO/IEC etc) of the Generator Manufacturer/Assembler. (n) Others as stated in tender documents. (o) A duly completed and signed priced offer as per the attached schedule of Requirements (Section-6). Note that all prices shall be including Vat, Tax etc and quoted in Bangladeshi Taka Tenderers should furnish all the necessary supporting documents mentioned in Tender Data Sheet (TDS). All these supporting papers should be attested by an officer not below the rank of Assistant Engineer or equivalent with their address.	
13.	Price of Tender Document	Tk.2000/-(Two Thousand) (Non-Refundable) in the form of pay order from preferably any Sonali Bank branch in favor of Chief Engineer, Establishment & Engineering Division. Scan copies of pay order for tender security & price of tender document shall be uploaded through online.	
14.	Name, Designation and Address of the official inviting Tender	Md. Delower Hossain, Chief Engineer, Establishment & Engineering Division, Sonali Bank Limited, Head Office, Motijheel C/A, Dhaka-1000. Phone- 9555139.	
15.	Contact Details	Md. Saqib E-Elam, Superintending Engr. (Elec) / Nur-E-Fatima, Executive Engr (Mech) EED, H.O. SBL, H.O. Dhaka. Cell: 01717563364	
16.	The procuring entity reserves the right to accept or reject all tenders.		

(Md. Delower Hossain)
Chief Engineer